

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

# 7.1.6 - Institution is committed to encourage green practices that include

- 1. Encouraging use of bicycles / E-vehicles
- 2. Create pedestrian friendly roads in the campus
- 3. Develop plastic-free campus
- 4. Move towards paperless office
- 5. Green landscaping with trees and plants

Snapshots and documents related to exclusive software packages used for paperless office



Swami Vidyamritananda Principal (Offg.) Ramakrishna Mission Sikshanamandira Belur Math, Howrah-711202, W.B.





## Invoice of Google Workspace Subscription

Digitally Signed



Invoice

Invoice number: 3996902954

Google India Private Limited

Tower B, Unitech Signature Tower II, Sector 15, Part I, Village Silokhera, Gurugram, Haryana 122002

India

₹171.10

GSTIN: 06AACCG0527D1Z8 PAN: AACCG0527D

Bill to

Ramakrishna Mission Sikshanamandira

Belurmath

Belur

Howrah, West Bengal 711202

India

Place of Supply/State Code: 19

Details

 Invoice number
 3996902954

 Invoice date
 30 Sept 2021

 Billing ID
 0278-1477-5514

 Domain name
 rkmsm.org

HSN: 998319

Google Workspace

Total in INR

Summary for 2 Sept 2021 - 30 Sept 2021

 Subtotal in INR
 ₹145.00

 Integrated GST (18%)
 ₹26.10

 Total in INR
 ₹171.10

Tax should not be deducted on the GST component charged on the invoice as per circular no. 23 of 2017 dated 19 July 2017 issued by the Central Board of Direct Taxes, Ministry of Finance, Govt of India.

Note: Unless otherwise stated, tax on this invoice is not payable under reverse charge. Supplies under reverse charge are to be mentioned separately.

Page 1 of 4





## Invoice of RKMSM Library information portal development

	VOICE					
ORIG	SINAL					
Hertz Communications	rtz Communications Invoice No					
17/K/3 Dakshindari Road (1st Floor)	HC/RKMSN	M/009/19-20	16-Ju	1-201	9	
Kolkata-700048	Delivery Not	9		Terms of Payment		
GSTIN 19AAIFH1241G1ZL		77.1	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	. ~	o or r dymoni	
GSTIN TRAAFFITZATGTZE	Constant O		64			
	Supplier's Re	et	Other	Refer	ence(s)	
Consignee	Buyer's Order No					
RAMKRISHNA MISSION SIKSHANAMANDIRA	RKMSM/RUSA	-2/COMP-8/IIP-1/19	15-Ma	w-20	19	
BELUR MATH.				,		
			Dated			
	Despatched th	en unh	Destination			
	Desparches tr	irougn				
Buyer (if other than consignee)	Terms of Deliv	very				
RAMKRISHNA MISSION SIKSHANAMANDIRA						
BELUR MATH,						
D	1	0 11 5				
Description of Goods		Quantity F	Rate	per	Amount	
					g reservences	
Institute Information Portal Development					1.68,000.00	
Payment 40% on Total Payable Charges						
1						
12.1						
3 000						
	CGST @9 %		9	%	15,120.00	
	SGST@9%			%	15,120.00	
	3031 @ 370		3	70	13,120.00	
					4 00 040 0	
	Total				1,98,240.00	
	Total					
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TOP Cos Lath Nigety Eight Thousand Two Hundred	Total		- (IV		E. & O. E	
(Rs. One Lakh Ninety Eight Thousand Two Hundred	Total		- 416		E. & O. E	
TOP Cos Lath Nigety Eight Thousand Two Hundred	Total		- 4100		E. & O. E	
TOP Cos Lath Nigety Eight Thousand Two Hundred	Total				E. & O. E	
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Remarks GSTIN 19AAIFH1241G1ZL PAN No AAIFH1241G	Total		form	Harris	R12 CO	
Remarks GSTIN 19AAIFH1241G1ZL PAN No AAIFH1241G Declaration			for	Herti	R12 CO	
Remarks GSTIN 19AAIFH1241G1ZL PAN No AAIFH1241G Declaration We declare that this invoice shows the actual price of the			for	Herti	Communication	
Remarks GSTIN 19AAIFH1241G1ZL PAN No AAIFH1241G Declaration			for	15	R12 CO	





## Invoice of RFID enabled integrated library management system

	NVOICE						
	IGINAL Invoice No		Dated				
Hertz Communications 17/K/3: Dakshindari Road (1st Floor) Kolkata-700048 GSTIN 19AAIFH1241G1ZL	HC/RKMSN Delivery Note	0 1-Aug	7 (C) (C) (C) (C) (C)				
GSTIN 19AAIF 11241G1ZE	Supplier's Re	Other Reference(s)					
Consignee	Buyer's Orde	er No	Dated				
RAMKRISHNA MISSION SIKSHANAMANDIRA BELUR MATH	Despatch Doo	Despatch Document No			Dated		
	Despatched th	Despatched through Destination					
Buyer (if other than consignee)  RAMKRISHNA MISSION SIKSHANAMANDIRA  BELUR MATH,	Terms of Deliv	very					
Description of Goods		Quantity	Rate	per	Amount		
RFID Reader (for Kiosk & Gate) Model TagMaster XT-Mini		2 No	1.17,000.00	No	2.34,000.00		
Kiosk for Libary Manegment System Kiosk Will Consist with Following Hardware A) Thim-Client (13-80G RAM+1TB HDO+Ethemet) B) 17 inch Touch Screen Human Interface C) Tirermai Printer D)Cabinet of 1 6mmmit Steel with Power Coat Paint E) Windows 10 Operating System F) UPS			1,63,500.00	No	1,63,500.00		
Desktop RFID Reader (for Book Registration)		1 No	35,000.00	No	35,000.0		
9816 RFID Reader Installation of RFID & Network Charges (with Network Switch Cable & Accessories)		1 No	5,000.00	No	5,000.0		
				lo	continuéd		





## Invoice of ESSL Biometric attendance software subscription

	INV	OICE					
	Kanesoft Fat S3:9 2nd Floor - 83:21 A. Dum Dum Road KOLKATA 7:0074 E-Mail kanesoftinfo@gmail.com Consignee (Ship to) RKM SIKSHANAMANDIRA BELUR MATH BELUR HOWRAH 7:11202	Invoice No KS0025/2 Reference Buyer's Or	B-Nov-21 Other References Dated			10	
	Buyer (Bill to)  RKM SIKSHANAMANDIRA  BELUR MATH  BELUR  HOWRAH  711202						
	SI Description of Goods		Quantity	Rate	per	Amount	
	1 ESSL Biometric Attendance Software Lice	ense Charges				9,950.00	
Q.							
	Amount Chargeable (in words)	Tota	1			₹ 9,950.00 E & O E	
	Rupees Nine Thousand Nine Hundred Fifty Only Company's PAN ABIPH3097B Declaration We declare that this invoice shows the actual price the goods described and that all particulars are true correct Customer's Seal and Signature	of Bank Na		HDFC BAN	26573 ROAD &	HDFC0001929 soft	
	SUBJECT TO B						
	This is a Con	nputer Generate	d Invoice				

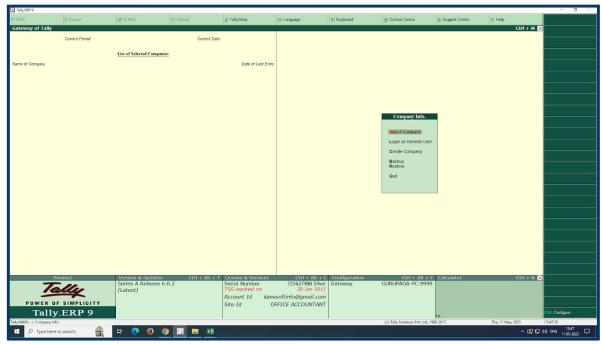


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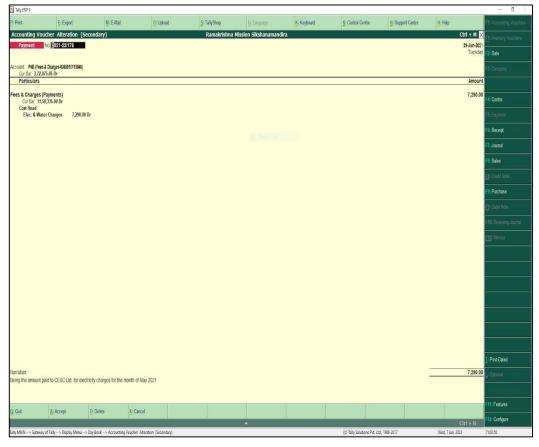
Belur Math, Howrah - 711 202, West Bengal

## Snapshots of softwares used for paperless office

## **Tally Accounting Software**



## Tally: Voucher Entry

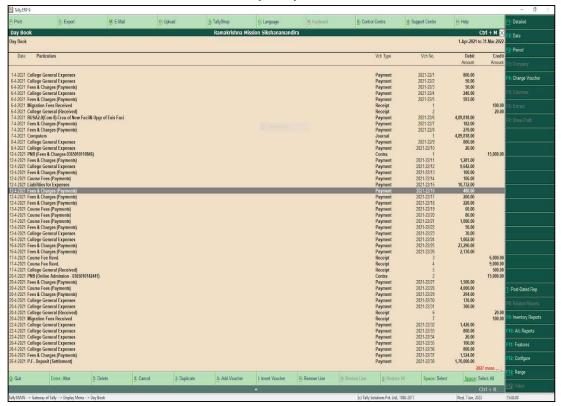


"Education is the manifestation of the perfection already in man."





## Tally: Day Book



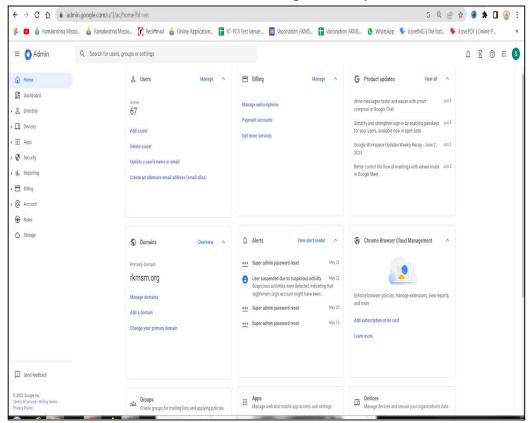
## Tally: Cashbook



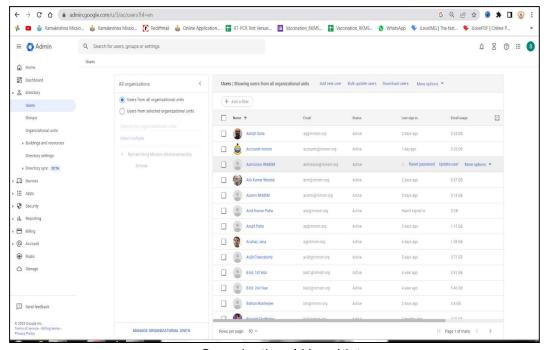




## **Administration: Google Workspace**



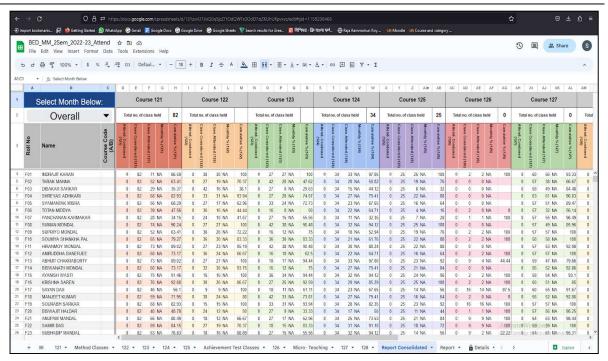
Google Workspace Landing Page



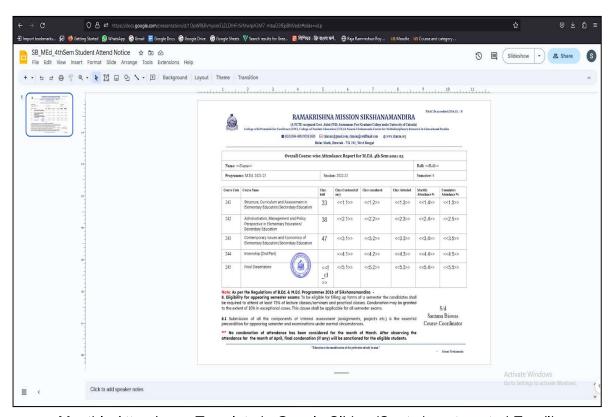
Organisational User List







Google Sheets

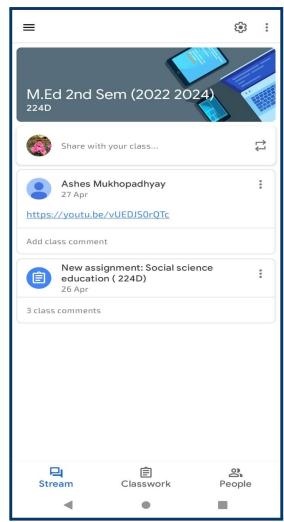


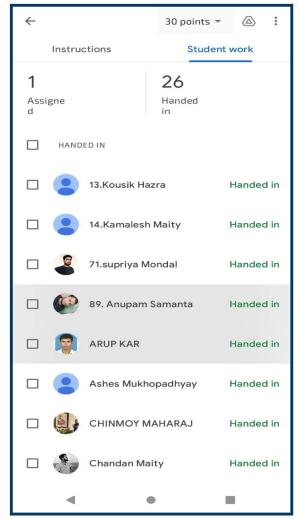
Monthly Attendance Template in Google Slides (Sent via automated Email)

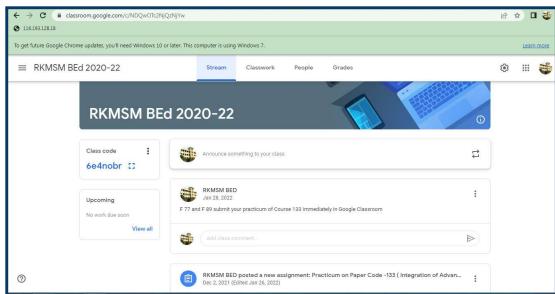


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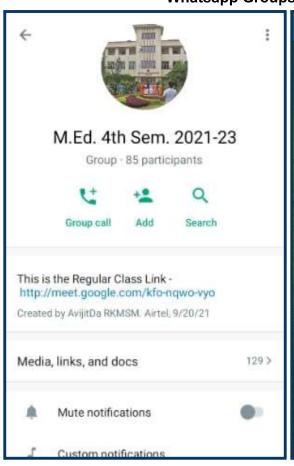
Google Classroom M.Ed. (2022-2024) & B.Ed (2020-2022)



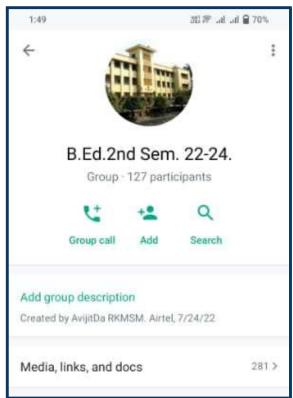
(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

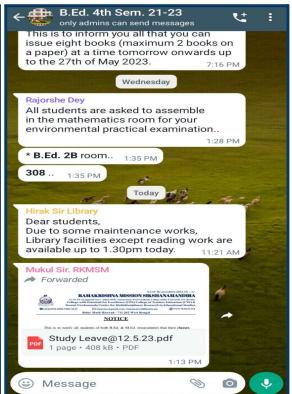
Belur Math, Howrah - 711 202, West Bengal

## Whatsapp Groups of various courses





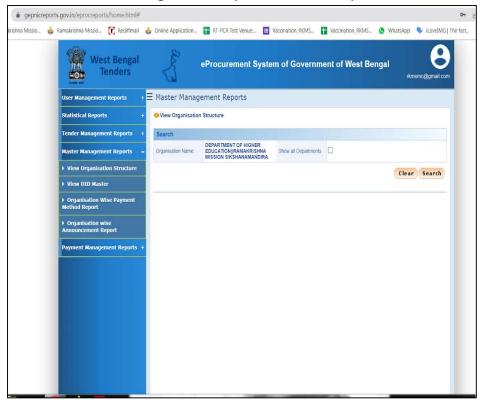




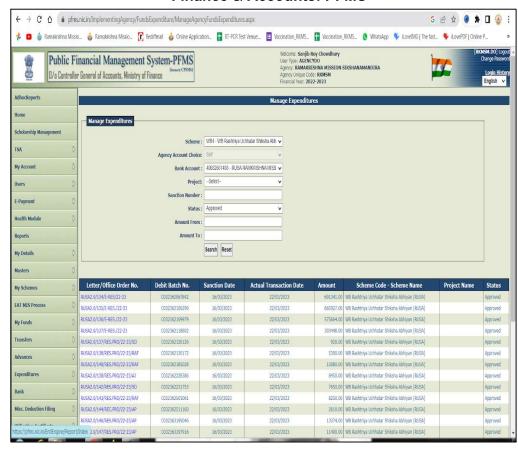




#### Planning & Development: eTender portal



#### **Finance & Accounts: PFMS**



"Education is the manifestation of the perfection already in man."

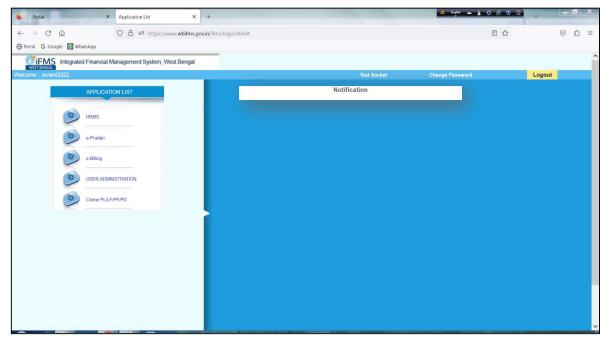
Swami Vivekananda

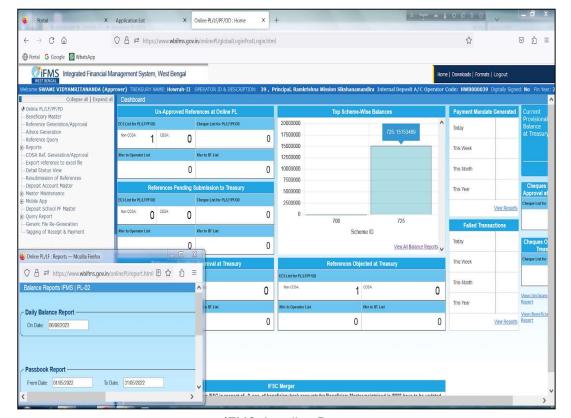




## PFMS: List of Expenses for FY 22-23

Finance & Accounts: IFMS



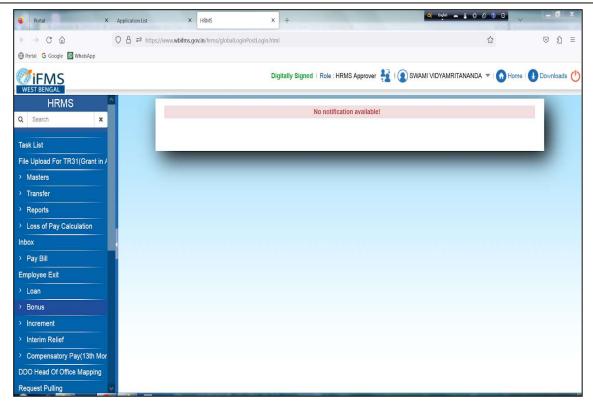


IFMS: Landing Page

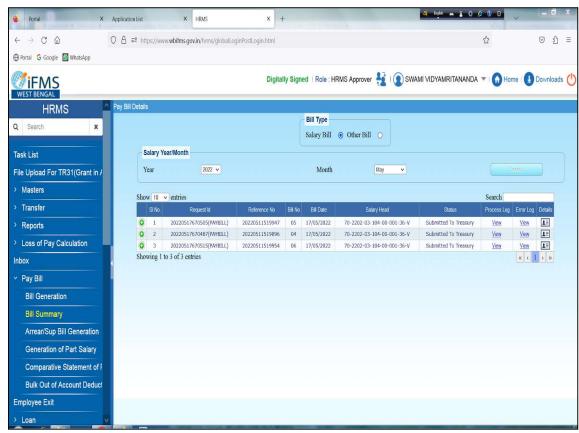
"Education is the manifestation of the perfection already in man."







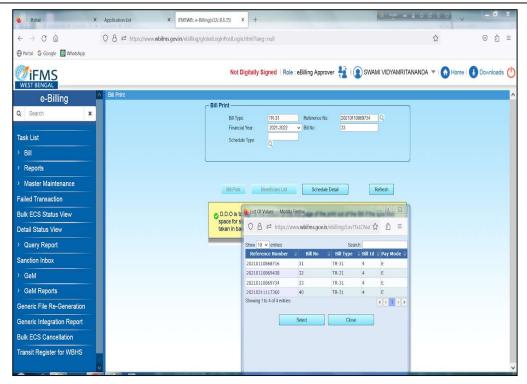
IFMS: Online PF Details



HRMS: Bill Summary

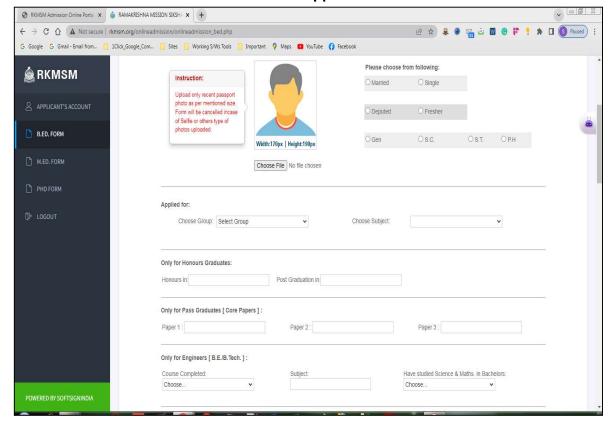






HRMS: e-Billing print

## **Student Admission & Support: Admission Portal**

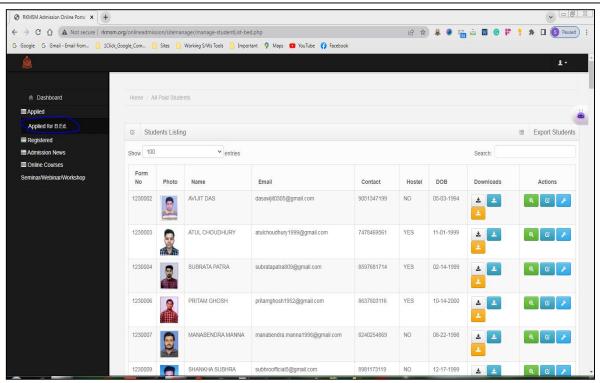


Admission Portal: Admission Form



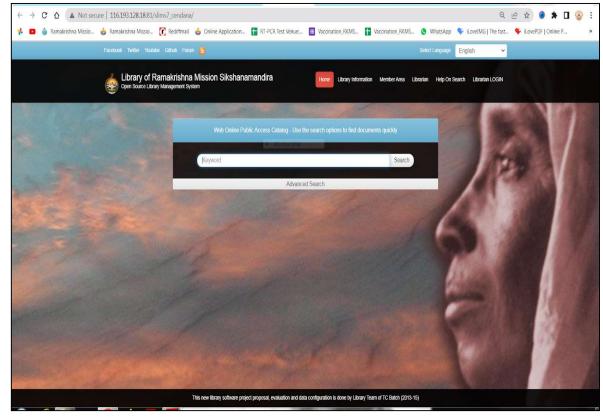
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Admission Portal: Institutional End (The filling-in of admission forms and exam forms in online mode reflect our in-house practice of the paperless official activities.)

#### Student Admission & Support: e-Library



Library Module: SLIMS Landing Page

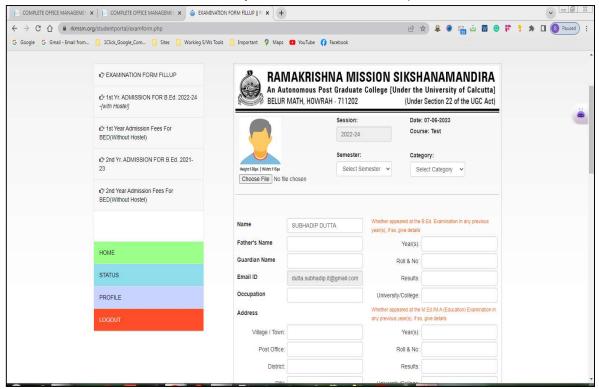
"Education is the manifestation of the perfection already in man."

Swami Vivekananda

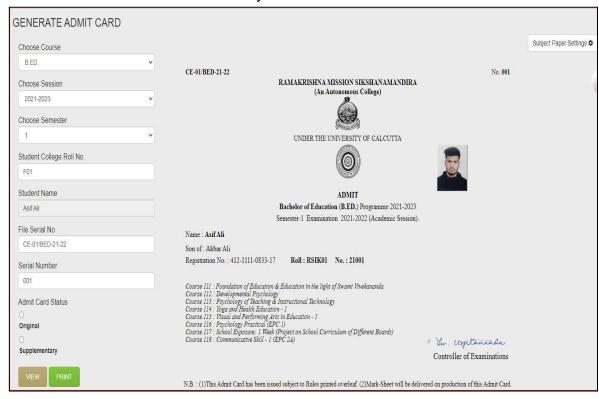




#### Examination System: Online Form Fillup Portal



## Examination System: Hall Ticket Generation

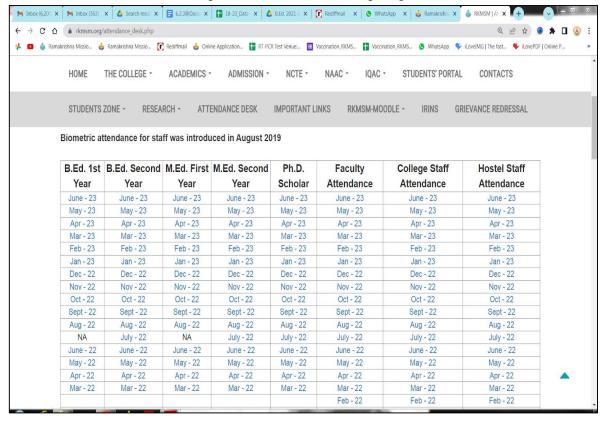


"Education is the manifestation of the perfection already in man."





#### Biometric / Digital attendance: Landing Page Screenshot



[\*\*Note: for students alongside biometric attendance there is also a course-wise attendance system. Based on the course-wise attendance, the institution has also developed an in-house automated system based on Google Sheets and Docs with Google Workspace support. Through this system the monthly attendance reports of each student are also sent to their respective email ID. This emboldens Sikshanamandira's attempt to inculcate the practice of paperless activities in the different stakeholders like students, teachers and other college staff.]

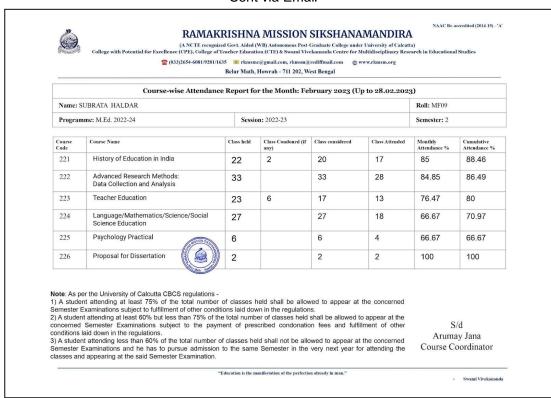


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Belur Math, Howrah - 711 202, West Bengal

24   20   83.33   66		(A NCTE recognized Gov College with Potential for Excellence (CPE), College of Teacher Educat					cational Studies		
Name: BISWANATH MONDAL   Roll: F14				and the second second	-	msm.org			
Name: BISWANATH MONDAL   Roll: F14		1000000			***	25 02 2022)			
Programme: B.Ed. 2022-24   Session: 2022-23   Semester: 2	Name: 1		ortior the	violiti. Februar	y 2023 (CP to .	-5.02.2023)	Poll: F14		
Class Net   Class Condoned (if   Class Considered   Class Attended   Monthly Attendance %   Class Condoned (if   Class Considered   Class Attended   Monthly Attendance %   Class Condoned (if   Class Considered   Class Attended   Monthly Attendance %   Class Condoned (if   Class Considered   Class Attended   Monthly Attendance %   Class Condoned (if   Class Condo			Section	2022-23					
Attoor   Auto-   Aut		6.00.000 1.000 1.600 1.600 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000					T-annual and		
122   Understanding Discipline & Pedagogy of School   10   10   10   10   10   10   10   1		Course Name	Class held		Class considered	Class Attended	Monthly Attendance %	Cumulative Attendance %	
Subject-Method-I	121	Education in India (Pre-independence & Post- independence)	24		24	20	83.33	66.67	
Subject-Method-2   12   12   9   75   66	122		10		10	10	100	100	
Visual and Performing Arts in Education - 2  13  13  13  12  92.31  92  125  Visual and Performing Arts in Education - 2  13  13  12  92.31  92  126  Development of Evaluative Tool (Achievement Test) (EPC 3)  127  School Attachment: 3 Weeks (Micro Teaching)  128  Communicative Skill - 2 (EPC 2B)  3  3  3  100  75  Tet: As per the University of Calcutta CBCS regulations - A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	123		6		6	6	100	100	
Development of Evaluative Tool (Active ment Test) (EPC 3)  School Attachment: 3 Weeks (Micro Teaching)  128 Communicative Skill - 2 (EPC 2B)  3 3 3 100 7:  14e: As per the University of Calcutta CBCS regulations - A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	124	Yoga and Health Education - 2	12		12	9	75	69.23	
(Achievement Test) (EPC 3)  School Attachment: 3 Weeks (Micro Teaching)  128 Communicative Skill - 2 (EPC 2B)  3 3 3 100 7:  te: As per the University of Calcutta CBCS regulations - A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	125	Visual and Performing Arts in Education - 2	13		13	12	92.31	92.31	
128 Communicative Skill - 2 (EPC 2B)  3 3 3 100 75  te: As per the University of Calcutta CBCS regulations - A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	126								
te: As per the University of Calcutta CBCS regulations - A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	127	School Attachment: 3 Weeks (Micro Teaching)							
A student attending at least 75% of the total number of classes held shall be allowed to appear at the concerned Semester aminations subject to fulfillment of other conditions laid down in the regulations.	128	Communicative Skill - 2 (EPC 2B)	3		3	3	100	75	
mester Examinations subject to the payment of prescribed condonation fees and fulfillment of other conditions laid down in the pullations. A student attending less than 60% of the total number of classes held shall not be allowed to appear at the concerned Semester aminations and he has to pursue admission to the same Semester in the very next year for attending the classes and appearing at	A stude aminati A stude mester julation A stude aminati	ent attending at least 75% of the total number of classes it ions subject to fulfillment of other conditions laid down in the rep and tattending at least 60% but less than 75% of the total number Examinations subject to the payment of prescribed condonals. See that attending less than 60% of the total number of classes he	gulations. er of classes ation fees an eld shall not b	held shall be allow d fulfillment of oth be allowed to appe	red to appear at er conditions la ear at the conce	the concerned id down in the med Semester			

## A Sample Monthly Attendance Report card (course wise) of a student automatically generated & Sent via Email



A Sample Monthly Attendance Report card (course wise) of a student automatically generated & Sent via Email