



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

6.1.1- The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Documentary evidence in support of the claim



Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.



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Belur Math, Howrah - 711 202, West Bengal

The Participation of Student Representatives and Non Teaching Staff for the Last Completed Academic Year:2022-2023

1

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RAMAKRISHNA MISSION SIKSHANAMANDIRA
(An Autonomous Post-Graduate College under the University of Calcutta under section 22 of the UGC Act and duly recognized by the NCTE)
College with Potential for Excellence (CPE)
College of Teacher Education (CTE) & Swami Vivekananda Centre for Multidisciplinary Research in Educational Studies (SVCMMRES)
Phone No. - (033) 2654 - 6081/9281/1635 Fax - (033) 2654 - 4412
Email - rkmsmc@ gmail.com, rkmsm@ rediffmail.com
Website www.rkmsm.org
Belur Math, Howrah - 711 202, West Bengal

Notice

A meeting of the Curriculum Framing-cum-Planning Committee (CFPC) will be held on 21st July 2022 at 1 p.m. at college Conference Room. Following members are requested to attend the meeting.

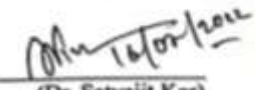
Names of the members:

1. Swami Vidyamritananda, Advisor of the CFPC: Principal (Ex-Officio)
2. Dr. Satyajit Kar, Chairman of the CFPC: Coordinator IQAC (Ex-Officio)
3. Six faculty members:
 - a. Sri Gautam Bandyopadhyay
 - b. Dr. Abhijit Guha
 - c. Dr. Pradip Kumar Sengupta
 - d. Sri Hitashish Bhowmik
 - e. Dr. Pradip Sarkar
 - f. Sri Madan Mohan Mondal
4. At least one expert: External Expert from IQAC or BoS or AC:
 - a. Prof. (Dr.) Sanat Kumar Ghosh, Academic Council Nominee in BoS
5. One representative from employer:
 - a. Swami Ishteshananda, Head Master, Ramakrishna Mission Vidyalaya, Narendrapur
6. One representative from practice teaching schools.
 - a. Sri Subhamay Sarkar
7. One alumnus
 - a. Sri Anindya Chatterjee
8. Two students
 - a. Sri Pratyush Bera
 - b. Sri Subrata Halder

Agenda:

1. Discussion on modification of syllabus
2. Planning of curricular transaction
3. Feedback from previous session
4. Any other matter

Date: 16th July 2022


(Dr. Satyajit Kar)
Chairman of the CFPC

Participation of Students in the Curriculum Framing and Planning Committee



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Phone No. - (033) 2654-6081/9281/1635 Fax - (033) 2654-4412
Email - rkmssm@gmail.com, rkmssm@rediffmail.com
Website - www.rkmssm.org
Belur Math, Howrah - 711 202, West Bengal

Proceedings of the meeting of Curriculum Framing-cum-Planning Committee (CFPC) held on 21st July 2022 at 1 p.m. at college conference hall.

1. Discussion on modification of syllabus

There was a suggestion regarding Curriculum revision for the forthcoming B.Ed. and M.Ed. programme of 2022-24. The suggestions revision are as follows:-

For B.Ed. programme:

- Course 121, 2nd half, Education in India (Post-Independence), in Unit III (f) NEP-2020 is to be included.
- Course 127, School attachment programme, Out of 3 weeks, 2 weeks for LD & Micro-teaching Skill Practice and 1 week for school visit for microteaching is to be held.

For M.Ed. programme:

- Course 221, History of Education in India, in Unit V(h), 'Draft NPE 2016/ NEP 2019' is to be replaced by 'NEP-2020'.
- Course 223, Teacher Education, in Practicum the word "Teacher Education" is to be replaced by "Education".
- Course 226, Proposal for Dissertation is to be conducted instead of Internship (1st Part).
- Course 235, Visual and Performing Arts in Education, in Unit V (a) "Kathhak" and "Odishi" are to be added.
- Course 239, Internship (1st Part) in Teachers Education Institution is to be included in lieu of Proposal for Dissertation.
- Course 244, the title of the course is to be written as "Internship (2nd Part) (Teaching Observation)".

After the discussion, aforesaid revision of curriculum of B.Ed. 2022-24 and M.Ed. 2022-24 were resolved to recommend to the Board of Studies and Academic Council for approval.

2. Planning of curricular transactions

The members of the committee discussed in detail the curricular transactions and planning related to the impending academic session. Based on the discussions and feedback received from peer teachers of the college, the following curricular planning calendar and transaction time table were finalized and approved.

3. Feedback from previous session

Feedback from different stakeholders was received and discussed in detail. It was decided that the same should be placed before the IQAC as well as the BoS.

4. Any other matter

There were nothing specific to discuss under this agenda



Proceedings of the CFPC



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Annexures:

Annexure 1: Approved Timetable of academic session 2022-23 (Even and Odd Semesters)

- [Time Table: B.Ed. M.Ed. 1st&3rd 2022-23 \(Sep22\)](#)

Annexure 2: Syllabus Distribution of academic session 2022-23 (Even and Odd Semesters)

- [Syllabus Distribution Structure 2022 \(1.3\)](#)
- [Syllabus Distribution Structure 2022 \(2.4\)](#)

Annexure 3: Approved Academic Calendar for the academic session 2022-23

- [Academic Calendar 2022-23](#)

Annexure 4: Feedback obtained in the form of Student Satisfaction Survey (Session 2021-22)

- [Students' Feedback 2021-2022](#)

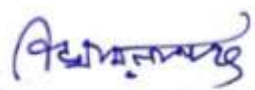
Annexure 5: Feedback obtained from Employers (Session 2021-22)


- [Employer's Feedback 2021-2022](#)

Annexure 6: Feedback obtained from Faculty (Session 2021-22)

- [Feedback from the Faculty 2021-2022](#)

Confirmed
26/5/2023


Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.



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- Swami Vivekananda



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Phone No. - 033 2654 4082/4081/4491 Fax - 033 2654 4412
Email - rkmission@gmail.com, rkmission@rediffmail.com
Website - www.rkmission.org
Belur Math, Howrah - 711 202, West Bengal

List of Members and Invitee of Admission Committee Meeting, 22/03/2023

Name	Signature
Members	
Swami Vidyamritananda	<i>[Signature]</i> 22/3/23
Dr. Bhanu Chari Vinayachandran	<i>[Signature]</i> 22/3/23
Alak Kumar Mondal, Faculty	<i>[Signature]</i> 22/3/23
Dr. Abhijit Guha, Faculty	<i>[Signature]</i> 22/3/23
Dr. Satyajit Kar, Faculty	<i>[Signature]</i> 22/03/2023
Inviter	
Swami Urjitnanda	<i>[Signature]</i> 22/03/23
Swami Satwatananda	<i>[Signature]</i>
Russell Al Farabi, Faculty	<i>[Signature]</i> 22/3/23
Avijit Chakraborty, Staff	<i>[Signature]</i>
Subhdeep Dutta, Staff	<i>[Signature]</i> 22/03/23

Subhajit Ghosh, Subhajit Ghosh.

Meeting Minutes for B.Ed Admission program (2022-23)

- Inclusion of Banglar Vachasikha student Id into the admission form. & also include -
"Enter date if you have completed the course" - Anubodhya in admission form.
- Admission form fillup and other process followed the previous admission guideline (last year prospectus)
Start Date - 1st April

Participation of Non-Teaching Staff in the Admission Committee

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033(2654-6881)7281/1635 ramomc@gmail.com, ramomc@rediffmail.com www.ramom.org
Belur Math, Howrah - 711 202, West Bengal

02.05.2023

Meeting Resolution

Signature of the Members:

1. Swami Vidyamritananda Maharaj, Principal *Vidyamritananda*
2. Swami Satwatananda, Vice Principal *Satwatananda*
3. Prof Dr. Goutami Bandopadhyaya
4. Prof Dr. Pradip Kumar Sengupta *Pradip*
5. Prof Russell Al Farabi *Russell-Al-Farabi*
6. Siharan Chakrabarty *Siharan Chakrabarty*
7. Ayat Alam, B.Ed 1st year (Student Representative) *A. Alam 2.05.2023* 

Meeting of the Cultural Sub-Committee has been held on 02.05.2023, presided over by Swami Vidyamritananda, Principal Maharaj. It is resolved that Birth Day celebration of Rabindranath Tagore will be held on 09.05.2023 and all the trainee-teachers of the current academic session will be directed to perform various activities relating to great contribution of World Poet, R. N. Tagore. It is accepted by all members that SC sir and PKS sir jointly will be entrusted to monitoring the programme.

Vidyamritananda
Signature of the President of the Meeting

A Student Representative in the Cultural Sub Committee

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rkmsm@gmail.com, rkmsm@rediffmail.com

www.rkmsm.org

Belur Math Howrah - 711 202 West Bengal

Ref: RKMSM/Finance Committee/140/2/22-23

Date: 03.04.2023

Meeting Notice: RKMSM Finance Committee


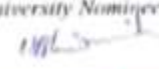

A meeting of the Sikshanamandira Finance Committee will be held on 08.04.2023 at the College premises at 11:00 AM. All the members are requested to kindly attend the meeting.


Swami Vidyamritananda
Principal (Offg.)
Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

Agenda:

1. Confirmation of Proceedings of previous meeting held on 19.07.2022 & business arising thereof
2. Audit Reports
3. Receivable Amount under UGC Autonomous College Grant
4. Revision of Fee Structure for B.Ed. & M.Ed. from Academic Session 2023-24
5. Budget for FY 2022-23
6. Miscellaneous

List of Members:

1. Swami Vidyamritananda, Principal (offg.) (Chairman) 
2. Prof. (Dr.) Avis Kumar Chattopadhyay, University Nominee
3. Sri Hitasish Bhowmik, Faculty Member 
4. Sri Jayanta Naskar, Cashier 



A Non-Teaching Staff in the Finance Committee

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- Swami Vivekananda



Proceedings of the Finance Committee Meeting of Ramakrishna Mission Sikshanamandira held on Monday, 8th April, 2023 at 11:00 A.M.

Swami Vidyamritananda, Principal & Chairman of the Committee, was the Chair.

Agenda 1

The proceedings of the last meeting held on 19.07.2022 were read out and confirmed.

Agenda 2: Audit Reports

The following internal audit reports were presented before the committee members:

1. Audit Report for Q3 of FY 22-23.
2. Audit Report for Q4 of FY of Q4 22-23.

It was decided to forward the same to the Governing Body for adopting.

Agenda 3: Receivable Amount under UGC Autonomous College Grant

It was noted by the committee that the College has not received the due Autonomous College Grant from UGC since the FY 2017-18. The Financial Year (FY) wise details of the receivable amounts under the Autonomy Grant are tabulated below -

FY	Allotted Amount (Rs.)	Released Amount (Rs.)	Receivable Amount (Rs.)
2017-18	10,00,000	NIL	7,09,448
2018-19	10,00,000	NIL	7,50,663
2019-20	10,00,000	NIL	5,38,834
2020-21	10,00,000	NIL	62,812
2021-22	10,00,000	NIL	10,00,000
2022-23	10,00,000	NIL	10,00,000
Total	60,00,000	NIL	40,61,757

Agenda 4: Revision of Fee Structure for B.Ed. & M.Ed. from Academic Session 2023-24

The following proposals for revision in Fee Structures of both College and Hostel from academic session 2023-24 was made to the committee:

Annual College Fees and Charges for B.Ed. 1st Year: Deputed Trainees (College) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000
Total Fees		20,800	21,800	Increase: 1000

Annual College Fees and Charges for B.Ed. 1st Year: Fresher Trainees (College) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000
Total Fees		17,200	18,200	Increase: 1000

Annual College Fees and Charges for B.Ed. 2nd Year: Deputed Trainees (College) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000
Annual Session Charges:	Convocation Fees		500	Item Added
Total Fees		17,700	19,200	Increase: 1500

Annual College Fees and Charges for B.Ed. 2nd Year: Fresher Trainees (College) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000

The minutes of the Meeting of the Finance Committee held in the academic session:2022-2023



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Annual College Fees and Charges for B.Ed. 2nd Year: Fresher Trainees (College) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Session Charges:	Convocation Fees		500	Item Added (increase: 500)
	Total Fees	14,100	15,600	Increase: 1500

Annual Hostel Charges (optional) - B.Ed. 1st Year: (Deputed/Fresher) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Fees & Deposits:	Hostel Admission Fee	200	1000	Increase: 800
	Medical Fee	150	200	Increase: 50
	Vidyarthi Vrata	400	500	Increase: 100
	Session Charges	3800	4000	Increase: 200
Maintenance Charges:	Furniture & Fixtures	350	600	Increase: 250
	Fan	200		Item Removed (decrease :200)
Establishment Charges:	General Establishment	-	1000	Item Added (increase: 100)
	Total Fees	12,300	14,500	Increase: 2200

Annual Hostel Charges (optional) - B.Ed. 2nd Year: (Deputed/Fresher) (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Fees & Deposits:	Medical Fee	150	200	Increase: 50
	Saraswati Puja	250	300	Increase: 50
	Session Charges	3800	4000	Increase: 200
Maintenance Charges:	Fan	200		Item Removed
Establishment Charges:	General Establishment		1000	Item Added
	Electricity, Water Supply & Generator	3000	3200	Item Added (Generator) (increase: 200)
	Total Fees	10,100	11,400	Increase: 1300

Annual Fees & Charges for College: M.Ed. 1st Year (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000
	Total Fees	15,900	16,900	Increase: 1000

Annual Fees & Charges for College: M.Ed. 2nd Year (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Annual Fees & Charges:	Course Fee	3000	4000	Increase: 1000
Annual Session Charges:	Convocation Fees	-	500	Item Added (increase: 500)
	Total Fees	15,900	17,400	Increase: 1500

Annual Hostel Charges (Hostel Compulsory) - M.Ed. 1st Year (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Fees & Deposits:	Hostel Admission Fee	200	1000	Increase: 800
	Medical Fee	150	200	Increase: 50
	Vidyarthi Vrata	400	500	Increase: 100
	Saraswati Puja	250	300	Increase: 50
	Session Charges	3600	4000	Increase: 400

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Annual Hostel Charges (Hostel Compulsory) - M.Ed. 1st Year (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Maintenance Charges:	Furniture & Fixtures	300	600	Increase: 300
	Utensils	200	300	Increase: 100
	Fan	200	-	Item Removed (decrease: 200)
Establishment Charges:	Sanitation	200	400	Increase: 200
	Electricity, Water Supply & Generator	3500	3200	Item Renamed & decreased by: 300
	Generator	200	-	Item Removed (decrease: 200)
	Telephone	100	-	Item Removed (decrease: 100)
	General Establishment	-	1000	Item Added (increase: 1000)
Total Fees		12,300	14,500	Increase: 2200

Annual Hostel Charges (Hostel Compulsory) - M.Ed. 2nd Year (Rs.)				
Items	Particulars	Present Fees	Revised Fees	Remarks
Fees & Deposits:	Medical Fee	150	200	Increase: 50
	Saraswati Puja	250	300	Increase: 50
	Session Charges	3800	4000	Increase: 200
Maintenance Charges:	Fan	200	-	Item Removed (decrease: 200)
Establishment Charges:	General Establishment	-	1000	Item Added (increase: 1000)
	Electricity, Water Supply & Generator	3000	3200	Item Added (Generator) (increase: 200)
	Total Fees	10,100	11,400	Increase: 1300

Committee members approved the proposed new Fee Structure for B.Ed. and M.Ed. programmes w.e.f. 2023-24 Academic Session and resolved to suggest the same to the Governing Body for adaptation of the.

Agenda 5: Budget for FY 2023-24

The following Budget for the financial year 2023-24 was put before the members:

Estimated Income & Expenditure (Rs.) for FY 2023-24 in comparison with the actual for FY 22-23					
Particulars	Expenditure		Particulars	Income	
	Estimated 2023-24	Actual 2022-23		Estimated 2023-24	Actual 2022-23
Establishment Expenses	23,44,256	22,21,834	Establishment Grant		
Training Programme	19,09,500	18,59,120	Government Grants:		
Educational Expenses	6,30,500	6,01,098	UGC Grant for Autonomous College (Receivable)	10,00,000	10,00,000.00
Cultural Expenses	43,444	45,060	Fees & Charges	67,50,000	64,91,530
Medical Expenses	4,255	2,754	Interest Received	70,000	72,271

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Proceedings of the Finance Committee Meeting of Ramakrishna Mission Sikshanamandira held on Monday, 8th April, 2023 at 11:00 A.M.

Estimated Income & Expenditure (Rs.) for FY 2023-24 in comparison with the actual for FY 22-23					
Particulars	Expenditure		Particulars	Income	
	Estimated 2023-24	Actual 2022-23		Estimated 2023-24	Actual 2022-23
Puja & Celebrations	250	150	Miscellaneous Income	250	
Boarding Expenses	2,65,550	2,48,853			
Repairs, Renewals & Maintenance	22,33,650	22,51,520	Donation	15,000	11,999
Printing & Stationery	8,05,330	7,58,810			
Postage & Telegram	62,930	50,945			
Travelling & Transit	19,876	15,306			
Miscellaneous Expenses	3,35,250	3,31,056			
Payments to Headquarters/ Branches	66,250	44,352			
Capital Expenses from Revenue Income	7,83,560	15,83,448			
Surplus/(Deficit) for the year	(16,69,351)	(24,38,506)			
TOTAL	78,35,250	75,75,800	TOTAL	78,35,250	75,75,800

The above budget was produced before the committee members and was accepted by all and further forwarded to the Governing Body for approval of the same.

With no further item left to be discussed, the meeting came to the close with a vote of thanks to the Chair.

Confirmed

Swami Vidyanandananda

Swami Vidyanandananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

M. S. Mishra

Pragyananda



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Meeting Notice

A meeting of the Games and Sports Sub-Committee of Ramakrishna Mission Sikshanamandira will be held on Saturday, 28/01/2023 from 12.00 p.m. onwards in the conference hall.

All the members are hereby requested to attend the meeting.

January 24, 2023

Arumay Jana
Arumay Jana

Convener

Games and Sports Sub-Committee

Agenda:

- 1) Discussion on Annual Sports, 2023
- 2) Miscellaneous

Sl no.	Members	Signature
1	Swami Vidyamritananda, Chairman, Principal (Offg.)	<i>[Signature]</i>
2	Brahmachari Vinayachaitanya	<i>Dr. Chaitanya</i>
3	Arumay Jana, Convener	<i>Arumay Jana</i>
4	Sri Santanu Biswas	<i>Santanu Biswas</i>
5	Sri Rathin Kuri	<i>Rathin Kuri</i>
6	Dr. Abhijit Guha (Invitee)	<i>Abhijit Guha</i>
7	Sri Alik Kumar Mondal (Invitee)	<i>Alik Mondal</i>
8	Sri Somen Dutta (Invitee)	<i>Somen Dutta</i>
9	Nasim Mondal (Students' Representative)	<i>Nasim Mondal</i>

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- Swami Vivekananda

Scanned with CamScanner

A student Representative in the Games and Sports Sub Committee

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College with Potential for Excellence (CPE), College of Teacher Education (CTE) &
Swami Vivekananda Centre for Multidisciplinary Research in Educational Studies



(033)2654-6081/9281/1635



rkmsmc@gmail.com, rkmsmc@rediffmail.com

www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal

Members Present

Date: 28th January, 2023

Sl no.	Members	Signature
1	Swami Vidyanritananda, Chairman, Principal (Offg.)	
2	Brahmachari Vinayachaitanya	Br. Chaitanya
3	Arunay Jana, Convener	Arunay Jana 28/01/23
4	Sri Santanu Biswas	Santanu Biswas
5	Sri Rathin Kuri	Rathin Kuri
6	Dr. Abhijit Guha (Invitee)	Abhijit Guha
7	Sri Alik Kumar Mondal (Invitee)	Alik Kumar Mondal
8	Sri Somen Dutta (Invitee)	Somen Dutta
9	Nasim Mondal (Students' Representative)	Nasim Mondal

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- Swami Vivekananda

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- Swami Vivekananda



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The Minutes of the Meeting of Games and Sports Sub-Committee

Venue: Conference hall of Ramakrishna Mission Sikshanamandira

The meeting of the Games and Sports Sub-Committee was held at the conference hall of Ramakrishna Mission Sikshanamandira on January 28, 2023 under the chairmanship of Swami Vidyamritananda, Principal and in the presence of the members Brahmachari Vinayachaitanya, Sri Santanu Biswas, Sri Rathin Kuri Dr. Abhijit Guha (Invitee), Sri Alik Kumar Mondal (Invitee), Sri Somen Dutta (Invitee) and Nasim Mondal (Student representative). After initial greetings and addressing the meeting started.

The following matters were discussed -

- The proceedings of last meeting
- The dates of Annual sports, 2023 are fixed on 3rd and 4th February, 2023.
- Annual Sports Committee members and invitee members are suggested for some new athletics and recreation events in Annual sports, 2023. And one event shall be considered for disabled trainees.
- Discussed on refreshment of the day Annual sports according to budget.
- Suggestions to conduct more indoor and outdoor sports in upcoming days.
- Consideration for Chief Guest in annual Sports, 2023.
- There being no other matter to discuss, the meeting ended with a vote of thanks to chair.

Anurag Jana
28/11/23
Signature of the Convener

SV
BS.P.
Am
S

Nasim Mondal
P. Mondal

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Phone No. - (033) 2654 4081/9281/1438 Fax - (033) 2654 4412
Email - rkmission@gmail.com, rkmission.edu@gmail.com
Website - www.rkmission.org
Belur Math, Howrah - 711 202, West Bengal

Ref.No. – RKMSMH / HC /1/ 2022 Date: 01.8.2022

NOTICE:

A meeting of the Ramakrishna Mission Sikshanamandira Hostel Committee will be held on 10th August, 2022(Wednesday) at 11.30 A.M in the College premises.Your presence in the meeting is earnestly requested.


(Swami Shastrajananda)
Secretary
Swami Shastrajananda
Secretary
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

Agenda:

- a) Confirmation of the proceedings of the last meeting held on 25.06.2016
- b) Business arising out of the proceedings of the last meeting.
2. Accounts for the months upto March, 2022.
3. a) Audit report for the year 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021 and 2021-2022.
4. Ratification of the appointment of the previous Hostel Superintendents.
5. Appointment of contractual staff during the period 2017 - 2022.
- Reporting of :-
6. a) Building Repairing and painting etc. during 2017 - 2022.
- b) Additional New assestes.
- c) New staff building (Swami Premananda Bhavan) under RUSA.
- d) New lift under RUSA.
- e) Hostel garden spot light and dining hall store side new gate.
- 7) Reporting for the pecunary help given to needy trainees during the sessions 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021 and 2021-2022.
- 8) Re-Opening of the hostel 2022-2024 sessions.
- 9) Miscellaneous

Copy to:

1. Dr. Gautam Bandyopadhyay, President
2. Swami Shastrajananda, Secretary
3. Swami Shivakarananda, Member
4. Swami Vidyamritananda, Principal (Offg.)
5. Swami Urjitananda, Exam controller
6. Br. Girishachaitanya, Hostel Superintendent
7. Dr. Abhijit Guha, Teachers' Representative
8. Prof. Mukul Mahato, Teachers' Representative
9. Sri Jayanta Naskar, Representative of Non Teaching Staff
10. Sri Swapan Kumar Das, Representative of Hostel Staff
11. Invitee : Br Vinayachaitanya

The Non-Teaching Staff representing our Hostel Committee

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Ramakrishna Mission Sikshanamandira

Members of the Hostel Committee

Sl no	Name	Signature
1	1. Dr. Gautam Bandyopadhyay	Gautam Bandyopadhyay 10/8/22
2	2. Swami Shastrajnananda	Swami Shastrajnananda
3	3. Swami Shivakaramanda	Sw. Shivakaramanda
4	4. Swami Vidyamritananda	Sw. Vidyamritananda 10/8/22
5	5. Swami Urjitananda	Sw. Urjitananda 10/8/22
6	6. Br. Girishachaitanya	Br. Girishachaitanya 10/8/22
7	7. Br. Vinayachaitanya	
8	8. Dr. Abhijit Guha	Dr. Abhijit Guha 10/8/22
9	9. Prof. Mukul Mahato	Mukul Mahato 10/8/22
10	10. Sri Jayanta Naskar	Sri Jayanta Naskar
11	11. Sri Swapan Kumar Das	Sri Swapan Kumar Das 10/8/22

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- Swami Vivekananda



**Proceedings of the meeting of the Ramakrishna Mission
Sikshanamandira Hostel Committee held on 10th August, 2022, at
11.30 a.m. in the College Premises.**

Members present were:

1. Dr. Gautam Bandyopadhyay, President
2. Swami Shastrajananda, Secretary
3. Swami Shivakarananda, Member
4. Swami Vidyamritananda, Principal (Offg.)
5. Swami Urjitananda, Exam controller
6. Br. Girishachaitanya, Hostel Superintendent
7. Dr. Abhijit Guha, Teachers' Representative
8. Prof. Mukul Mahato, Teachers' Representative
9. Sri Jayanta Naskar, Representative of Non-Teaching Staff
10. Sri Swapan Kumar Das, Representative of Hostel Staff

Dr. Goutam Bandyopadhyay was in the Chair.

1. Read out and confirmed the proceedings of the last meeting held on 25.06.2016.
2. Accounts from 2016 to months upto March, 2022 were passed and adopted.
3. Audit reports of the following years were adopted:
2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021 and 2021-22
4. Adopted Revered Swami Divyanandaji Maharaj's (Ex-Secretary) decision for appointing two previous as well as the present Hostel Superintendents which goes as follow:
 1. Dr. Siharan Chakraborty (who served from 26.6.2016 to 24.11.2018)
 2. Swami Nirishanandaji (who served from 24.11.2018 to 19.5.2020)



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Website - www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal

Ref. No.: RKMSM/LSC/210222022/2022-23

Date: 21-02-2022

Library Sub-Committee Meeting Notice

Respected All,

A meeting of the Library Sub-Committee of Ramakrishna Mission Sikshanamandira will be held on Thursday, February 24, 2022 (24-02-2022) at 2:00 P.M. onwards. All the members are hereby requested to attend the meeting.

Agendas:

1. Finalize a discussion date with Hertz Communications about the present status and future development of the RFID-enabled ILMS
2. Remote access of the renewed 14 subscribed SAGE Journals to the present Ph. D. scholars
3. Pest control (fumigation & spray) in both the Libraries

With best regards,

Hirak Ghosh

Hirak Ghosh

Hirak Ghosh
Librarian
Ramakrishna Mission Sikshanamandira
(A Post-Graduate Autonomous
College of Teacher Education)
Belur Math, Howrah-711202

List of Members:

1. Swami Divyagunananda, Principal
2. Swami Vidyamritananda, Vice Principal
3. Swami Urjitananda, Controller of Examinations
4. Sri Hirak Ghosh, Librarian, Convener
5. Dr. Abhijit Guha, Associate Professor
6. Prof. Alik Kumar Mondal, Assistant Professor, Invitee
7. Sri Jayanta Naskar, Cashier, Invitee

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- Swami Vivekananda

A non-teaching staff in the library sub-committee

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- Swami Vivekananda



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Website - www.rkmsm.org

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Ref. No.

Date: 24-02-2022

Library Sub-Committee Meeting Attendees

<u>Sl. No.</u>	<u>Name of the Attendee</u>	<u>Signature</u>
1	Swami Divyagunananda, Principal	
2	Swami Vidyamritananda, Vice Principal	
3	Swami Urjitananda, Controller of Examinations	Sw. Urjitananda 24/02/22
4	Sri Hirak Ghosh, Librarian, Convener	Hirak Ghosh
5	Dr. Abhijit Guha, Associate Professor	
6	Prof. Alik Kumar Mondal, Assistant Professor	
7	Sri Jayanta Naskar, Cashier	Jayanta Naskar 24/02/22

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Website - www.rksam.org

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Library Sub-Committee Meeting Notice

Resolution of the Meeting

A meeting of the Library Sub-Committee was called on the 24th of February, 2022 at 2 PM in the Reading Room, Central Library. Revered Swami Vidyamritananda, Vice Principal of the College chaired the meeting, and other members of the Sub-Committee as well as invitees were accordingly present.

Agenda 1: Finalize a discussion date with Hertz Communications about the present status and future development of the RFID-enabled ILMS

Resolution 1: It is resolved that the librarian will communicate with them and set up a meeting date next week appropriate for both. On that day with the presence of Revered Principal Maharaj and other members, a discussion will be held about the present status and future development. Also agreed that the project needs to be completed as early as possible.


Agenda 2: Remote access of the renewed 14 subscribed SAGE Journals to the present Ph. D. scholars

Resolution 2: Resolved that those willing to access the journals remotely will get access if they sign a self-declaration form. Asked the librarian to prepare a format and notify the scholars.

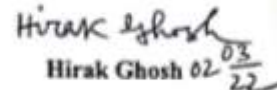
Agenda 3: Pest control (fumigation & spray) in both the Libraries

Resolution 3: It is resolved that due to the COVID-19 pandemic, both Libraries need to be fumigated and applied pesticide spray. Requested the librarian to contact the vendors in this field as soon as possible and do the job at a suitable time so that the academic functions will not interrupt.

Thanking the chair, the meeting was adjourned.


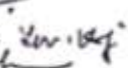
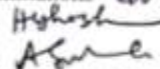
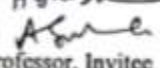

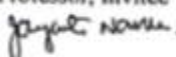

Swami Vidyamritananda

Vice Principal


HIRAK GHOSH 02/03/22

Convener

We agree,

1. Swami Divyaganananda, Principal
2. Swami Vidyamritananda, Vice Principal 
3. Swami Urjitananda, Controller of Examinations 
4. Sri HIRAK GHOSH, Librarian, Convener 
5. Dr. Abhijit Guha, Associate Professor 
6. Prof. Alik Kumar Mondal, Assistant Professor, Invitee 
7. Sri Jayanta Naskar, Cashier, Invitee 

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NOTICE

MEETING OF THE P.E.COMMITTEE

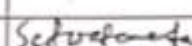
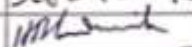
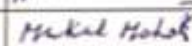
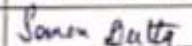
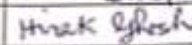
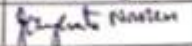
A meeting of the College Provident Fund Committee will be held at 1:30 p.m. on Thursday, 11th May, 2023 at the Principal's Office.

Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Application for advance of Sri Lalchand Ojha, Sri Swapan Kumar Das
3. Application for 75% withdrawn of Puspakanta Kumar
4. Miscellaneous

06 May, 2023


(Swami Vidyamritananda)
Principal (Offg.)
Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

Sl. No.	P.E. Committee	Signature
1	Principal, Swami Vidyamritananda, Chairman	
2	Vice Principal, Swami Satwatananda, Vice Chairman	
3	Prof. Hitasish Bhowmik, Convenor	
4	Prof. Mukul Mahato, Member	
5	Prof. Somen Dutta, Member	
6	Sri Hiral Ghosh, Member	
	Sri Jayanta Naskar, Member	

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- Swami Vivekananda

A non-teaching staff in the P.F. Committee

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PURNOOR
PAGE NO.
DATE

Proceeding of the P.F. Committee Meeting held on 11.05.2023 at 1.30 PM at the Principal Office.

Members Present :-

1. Swami Vidyanandananda (in the chair)
2. Swami Satyanandananda, Vice-Chairman
3. Prof. Hrishikesh Bhattacharya, Convener. *11/5/23*
4. Prof. Madan Mohan, Member *Mukul Mahapatra 11/5/23*
5. Prof. Somnath Datta, Member
6. Sri Hrishikesh Ghosh, Member *Hrishikesh 11/05/23*
7. Sri Jayanta Nandan, Member *Jayanta Nandan*

Proceeding of the last meeting held on 02.03.2023 were read and confirmed.

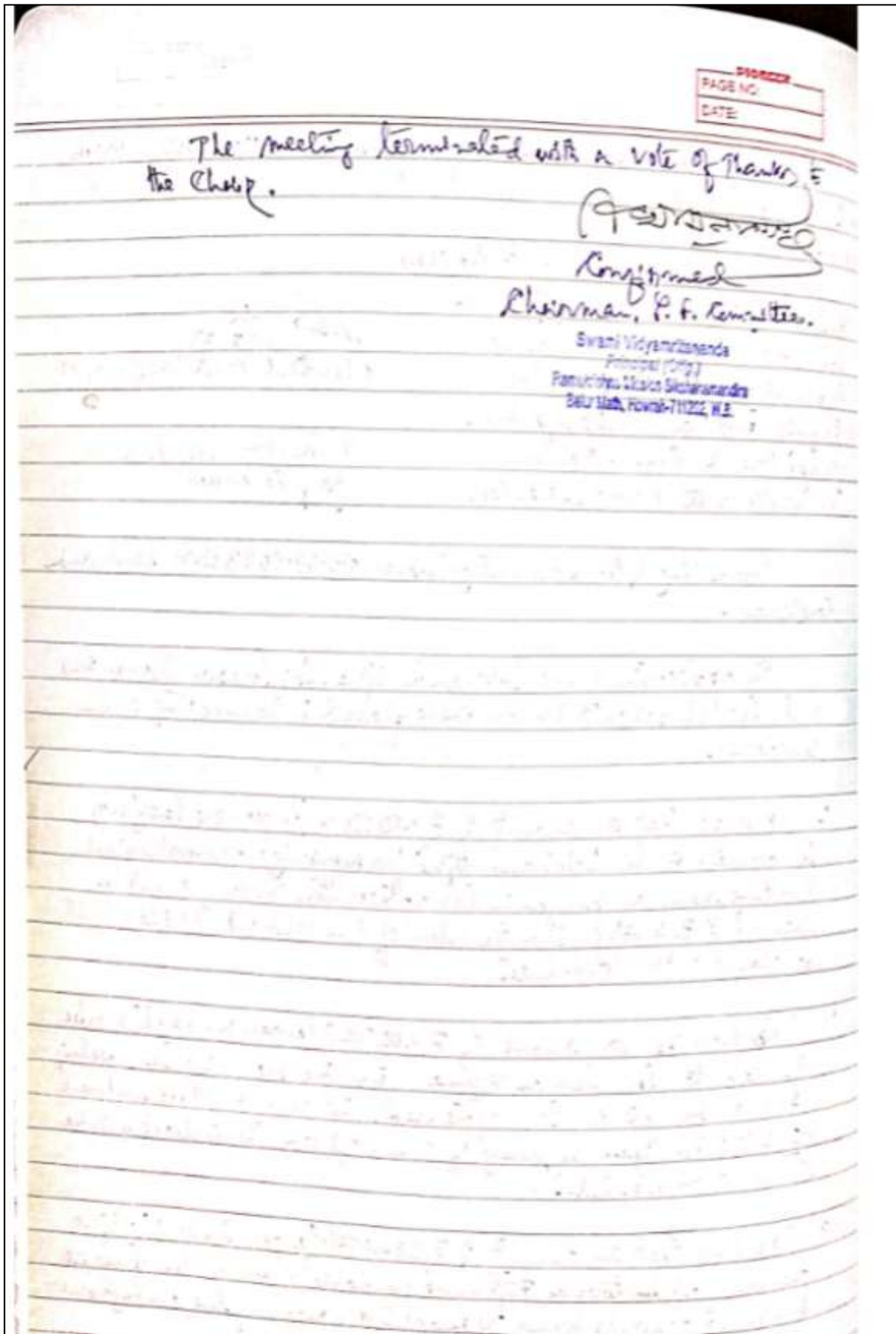
The application of Sri Lalchand Ojha, Sri Swapan Kumar Das and Sri Purnakanta Kumar were placed in the meeting and considered.

1. "Resolved that an amount of ₹ 1,00,000/- (Rupees one lakh) only be granted to Sri Lalchand Ojha for repairing and renovation his dwelling home as prayed in his application. The amount will be realised @ ₹ 4,167/- Pm. from the salary of June 2023 and the interest will be charged as per P.F. Rule."
2. "Resolved that an amount of ₹ 1,00,000/- (Rupees one lakh) only be granted to Sri Swapan Kumar Das for repairing his dwelling home as prayed in his application. The amount will be realised @ ₹ 4,167/- Pm. from the salary of June 2023 and the interest will be charged as per P.F. Rule."
3. "Resolved that an amount of ₹ 2,55,000/- (Rupees two lakh fifty five thousand) only be towards 75% non-repayable advance be granted to Sri Purnakanta Kumar for renovation and repairing his dwelling home as mentioned in his application."



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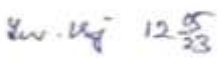




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12.05.2023

Meeting Resolution

Signature of the Members

- 1 Swami Vidyamritananda Maharaj, Principal 
- 2 Swami Satwatananda Maharaj, Vice Principal 
- 3 Swami Urjitnanda Maharaj, Controller of Examination 
- 4 Prof Prof Alik Kumar Mandal 
- 5 Jayanta Naskar  
- 6 Siharan Chakrabarty 

Meeting of the Publication Sub-Committee has been held on 12.05.2023, presided over by Swami Vidyamritananda, Principal Maharaj. It is resolved that proposed Diamond Jubilee Commemorate Volume will be published. Though it has been too late, yet it should be done because we are committed to do this. It is accepted by all members that SC sir and RF sir will be entrusted to look after the process of this publication so that it can be printed at an early date.

Signature of the President of the Meeting 

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- Swami Vivekananda

A non-teaching staff representing the publication sub-committee

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rkmsm@rediffmail.com

Belur Math, Howrah - 711 202, West Bengal

Ref. No. RKMSM/SWC/1/22-23

Date: 02.05.2023

Meeting Notice

The meeting of the Seminar-Workshop Sub-Committee of Ramakrishna Mission Sikshanamandira will be held on Thursday, 18.05.2023 from 2:00 P.M. onwards. All the members are hereby requested to attend the meeting.

Agenda:

1. Seminar & Workshop to be organised in the next academic year 2023-24.
2. Miscellaneous.

Russell - Al - Farabi

(Russell Al Farabi)

Convener

Seminar-Workshop Sub-Committee

List of Members:

1	Swami Vidyamritananda (Chairman)	
2	Swami Satwatananda (Vice-Chairman)	
3	Swami Urjitananda (Controller of Examinations)	
4	Dr. Abhijit Guha (Member)	
5	Alik Kumar Mondal (Member)	
6	Pitam Samanta (Student representative)	



A student's representation in the seminar workshop sub committee

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



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(033)2654-6081/9281/1635

rkmsmcr@gmail.com, rkmsmcrrediffmail.com

www.rkmsm.org

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Members Present in the meeting of the Seminar-Workshop sub-committee on 18.05.2023:

1	Swami Vidyamritananda (Chairman)	
2	Swami Satwatananda (Vice-Chairman)	
3	Swami Urjitananda (Controller of Examinations)	
4	Russell Al Farabi (Convener)	Russell-Al-Farabi
5	Dr. Abhijit Guha (Member)	
6	Alik Kumar Mondal (Member)	
7	Pitam Samanta (Student Representative)	Pitam Samanta

The Minutes of the Meeting of the Seminar-Workshop sub-committee

Date: 18.05.2023

Venue: Conference hall of Ramakrishna Mission Sikshanamandira

The meeting of the Seminar-Workshop Sub-Committee was held at the conference hall of Ramakrishna Mission Sikshanamandira on May 18, 2023 under the chairmanship of Swami Swami Vidyamritananda, Principal and in presence of the members, Swami Satwatananda (Vice-Chairman), Swami Urjitananda (Controller of Examinations), Dr. Abhijit Guha, Prof. Alik Kumar Mondal, Prof. Russell Al Farabi and Mr. Pitam Samanta. After the initial greeting and addressing the meeting started.

The following matters were discussed:



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✉ rkmismc@gmail.com, rkmism@rediffmail.com

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Agenda 1: Seminar & Workshop to be organised in the next academic year 2023-24

SN	Date	Day	Event
1	21-08-2023	Monday	World Entrepreneur Day
2	08-09-2023	Friday	International Literacy Day
3	26-11-2023	Sunday	Constitution Day
4	03-12-2023	Friday	World AIDS Day
5	03-12-2023	Sunday	International Day of Disabled Persons
6	10-12-2023	Sunday	Human Rights Day
7	12-01-2024	Friday	National Youth Day Celebration
8	21-02-2024	Wednesday	International Mother Language Day
9	03-03-2024	Sunday	World Wildlife Day
10	08-03-2024	Friday	International Women's Day
11	22-03-2024	Friday	World Water Day
12	25-04-2024	Thursday	National Financial Awareness Day
13	11-05-2024	Saturday	National Technology Day
14	05-06-2024	Wednesday	World Environment Day

- There being no other matter to discuss, the meeting ended with a vote of thanks to the chair.

Russell-Al-Farabi
Russell Al Farabi
Convener
Seminar-Workshop Committee

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Meeting Notice

Date: 15/12/2022

A meeting of the Social Extension Activity Sub-Committee of Ramakrishna Mission Sikshanamandira will be held on Tuesday, 22/12/2022 from 3:00 p. m. onwards in the conference hall. All the members are hereby requested to attend the meeting.

Agenda:

- 1) Discussion on Social Extension Activity- Nabadiganta Tapassya Foundation, 2022
- 2) Miscellaneous

Sl. No.	Members	Signature
1	Swami Vidyamritananda, Chairman, Principal (Offg.)	
2	Vice Principal, Vice Chairman	
3	Brahmachari Girishachaitanya	Dr. S. Sridharan 15/12/22
4	Prof. Mukul Mahato, Convener	Mukul Mahato, 15/12/22
5	Dr. Siharani Chakrabarty	Siharani Chakrabarty 15/12/22
6	Prof. Rathin Kuri	Rathin Kuri, 15/12/2022
	Sri Ratan Barman (Student's Representative)	Ratan Barman 15/12/22



Mukul Mahato 15/12/22
Convener of the Social Extension Activity Sub-Committee

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A student representative in the Social Extension Activity Sub Committee

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Members Present

SWAMI VIDYAMRITANANDA	<i>(Signature)</i>
BRAHMACHARI GIRISHACHAITANYA	B. Sishachaitanya 22/12/22
PROF MUKUL MAHATO	Mukul Mahato 22/12/22
DR. SIHARAN CHAKRABARTY	Shakarbaty 22/12/22
PROF RATHIN KURI	Rathin Kuri 22/12/2022
Sri RATAN BARMAN	Ratan Barman 22/12

Meeting Minutes

The meeting of the social extension activity sub-committee has been held on 22-12-2022, presided over by Swami Vidyamritananda, Principal. It is resolved that on 25th December 2022 a relief work will be done by Ramakrishna Mission Sikshanamandira in collaboration with Nabadiganta Tapasya Foundation. The relief work will be held at Sabarnagar, Purbi Singhpur, Jharkhand and 250 new garments will be distributed among the impoverished people of that rural area. It is also resolved that Br. Ginishachaitanya along with 5 trained teachers will be entrusted to activate this decision. It has been also accepted by all members that this relief work be treated as the service of Man is service of God indeed as directed by Swamiji.

Confirmed -

(Signature)



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Ref. No. RKMSM/SWC/241/03/22-23

Date: 02.05.2023

Meeting Notice

The meeting of the **Student Welfare Committee** of Ramakrishna Mission Sikshanamandira will be held on Thursday, 10.05.2023 from 11:30 P.M. onwards at conference hall of our college. All the members are hereby requested to attend the meeting.

Agenda:

1. Financial assistance to needy students following their application.
2. Miscellaneous.

A. Patra

Dr. Anujit Patra
Convener

Student Welfare Committee

List of Members

- 1) Swami Vidyamritananda *Swami Vidyamritananda 2/5/23*
- 2) Swami Satwatananda *Swami Satwatananda*
- 3) Dr. Anujit Patra *A. Patra*
- 4) Russell Al Farabi *Russell Al Farabi*
- 5) Sri Mukul Mahato *Sri Mukul Mahato 03.05.23*
- 6) Brahmachari Vinayachaitanya (Invitee) *Dr. Chaitanya 03.05.23*
- 7) Swapan Kumar Das (Invitee) *Swapan Kumar Das 03.05.2023*



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- Swami Vivekananda

A non-teaching staff in the student welfare committee

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- Swami Vivekananda



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The Minutes of the Meeting of Student Welfare Committee

Date: 10th May, 2023

Venue: Conference Room of Ramakrishna Mission Sikshanamandira

Members present at the meeting

Name	Signature
1. SWAMI VIDYAMRITANANDA	
2. SWAMI SATWATANANDA	
3. DR. ANUJIT PATRA	A. Patra
4. RUSSELL AL FARABI	Russell - Al - Farabi
5. SRI MUKUL MAHATO	Mukul Mahato
6. BRAHMACHARI VINAYACHAITANYA	Dr. Chaitanya
7. SWAPAN KUMAR DAS	Swapan Kumar Das

The meeting of the Student Welfare Committee was held at the Principal's room of Ramakrishna Mission Sikshanamandira on 10th May, 2023 under the chairmanship of Swami Vidyamritananda, Principal and in presence of the members, Swami Satwatananda, Russell Al Farabi, Sri Mukul Mahato, Brahmachari Vinayachaitanya and Swapan Kumar Das. After initial greeting and addressing the meeting started.

The following matters were discussed.

- The proceeding of the last meeting was confirmed.
- After getting information from the hostel authority the matter of financial support was discussed and it was recommended that pecuniary help will be made towards four students as per their pending hostel meal charges (up to April 2023). Amount of financial help will be fixed as per their situation.

There being no other matter to discuss, the meeting ended with a vote of thanks to the chair and other members present.

A. Patra
Signature of Convener