



2.4.9 Average number of students attached to each school for internship during the last completed academic year

Copy of the schedule of work of internees in each school



Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

School internship is a very important and useful method to develop real classroom teaching skills for student-teachers. Basically, trainees are developed in Sikshanamandira through psychological & purposeful classroom teaching-learning based on student-centred teaching. Trainees are engaged in this teaching-learning process by analysing and interpreting feedback. Teacher-students first learn content-based classroom teaching methods and practise them thoroughly before implementing them in real-world situations during their internship.

To engage the trainee-teachers in intensive practice teaching sessions, at Sikshanamandira, the 16-week internship programme is divided into two phases - each phase consists of 8-weeks and divided into two semesters.



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College with Potential for Excellence (CPE)
College of Teacher Education (CTE) & Swami Vivekananda Centre for
Multidisciplinary Research in Educational Studies (SVCRES)

Phone No. - (033) 2654-6081/9281/1635 Fax - (033) 2654-4412

Email - rkmsm@rediffmail.com, rkmsm@gmail.com

Website www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal

Ref: NO. 72/21/2022

Date: 13.08.2022

To

The Headmaster / Teacher in Charge

Belur Panchananatala Mahendra Vidyapith (H.S.)
Belur, Howrah -

Sub: Request to allow the trainees of B. Ed. 3rd Sem. 2021-23 for 1st Phase of Internship.

Respected Sir/Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **1st Phase of Internship** in your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **1st Phase of Internship** will commence on and from **1st September, 2022 to 30th November, 2022** (Except Puja Vacation). Your permission and whole hearted cooperation in this regard is highly requested. A Student's list will be provided later.

Thanking You,

Receipt
and Allowed
12/8/22
Headmaster
Belur Panchananatala
Mahendra Vidyapith
Belurmath, Howrah



With regards,

12/8/22
(Swami Vidyamritananda)

Principal

Swami Vidyamritananda

Principal (Offg.)

Ramakrishna Mission SIKSHANAMANDIRA

Belur Math, Howrah-711202, W.B.

"Education is the manifestation of the perfection already in man."

- Swami Vivekananda

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Belur Math, Howrah - 711 202, West Bengal



Date: 13.08.2022

Ref: No. 72/21/2022

To

The Headmaster / Teacher in Charge

Ghuduri Ucheha Nudyamik Vidyalaya
Ghuduri, Howrah

Sub: Request to allow the trainees of B. Ed. 3rd Sem. 2021-23 for 1st Phase of Internship.

Respected Sir/Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **1st Phase of Internship** in your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regard will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

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Thanking You,



With regards,

(Signature) 12/8/22

(Swami Vidyamritananda)

Principal

Swami Vidyamritananda

Principal (Offg.)

Ramakrishna Mission Sikshanamandira

Belur Math, Howrah-711202, W.B.

- Swami Vivekananda

Received the same
S. Barman
Teacher-in-Charge
13/08/22
GHUDURI UCHEHA NUDYAMIK VIDYALAYA

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Website www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal



Ref: No. 72/21/2022

Date: 13.08.2022

To

The Headmaster / Teacher in Charge

Khanapara Jagriti Hindi Vidyalaya,
Howrah.

Sub: Request to allow the trainees of B. Ed. 3rd Sem. 2021-23 for 1st Phase of Internship.

Respected Sir/Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **1st Phase of Internship** in your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **1st Phase of Internship** will commence on and from **1st September, 2022 to 30th November, 2022** (Except Puja Vacation). Your permission and whole hearted cooperation in this regard is highly requested. A Student's list will be provided later.

Thanking You,

Received,
Manoj Kumar
Teacher Secretary
Khanapara Jagriti Hindi Vidyalaya (B.S.)
(Govt. Sponsored)
18, Hart Chandi Basenera Street
Belur Math, Howrah-711 202



With regards,

(Swami Vidyamritananda)

Principal

Swami Vidyamritananda

Principal (Offg.)

Ramakrishna Mission Sikshanamandira

Belur Math, Howrah-711202, W.B.

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Website - www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal



Ref: No. 72/21/2022

Date: 13.08.2022

To

The Headmaster / Teacher in Charge

Belur Girls' High School.
Belur, Howrah.

Sub: Request to allow the trainees of B. Ed. 3rd Sem. 2021-23 for 1st Phase of Internship.

Respected Sir/Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **1st Phase of Internship** in your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **1st Phase of Internship** will commence on and from **1st September, 2022 to 30th November, 2022** (Except Puja Vacation). Your permission and whole hearted cooperation in this regard is highly requested. A Student's list will be provided later.

Thanking You,

Received
13.08.2022
Headmistress
Belur Girls' High School (H.S.)



With regards,

(Swami Vidyamritananda)
Principal

Swami Vidyamritananda
Principal (O/W.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

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Email rkmson@gmail.com, rkmson@rediffmail.com

Website www.rkmson.org

Belur Math, Howrah - 711 202, West Bengal

Ref: NO-72/21/2022

Date: 13.08.2022

To

The Headmaster / Teacher in Charge

Litwah T.R.G.R Memka High School
Litwah, Howrah.

Sub: Request to allow the trainees of B. Ed. 3rd Sem. 2021-23 for 1st Phase of Internship.

Respected Sir/Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **1st Phase of Internship** in your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **1st Phase of Internship** will commence on and from **1st September, 2022 to 30th November, 2022** (Except Pusa Vacation). Your permission and whole hearted cooperation in this regard is highly requested. A Student's list will be provided later.

Thanking You,

Received
Shradhananda
13/08/2022



With regards,

Swami Vidyamritananda

Principal

Swami Vidyamritananda

Principal (Offg.)

Ramakrishna Mission Sikshanamandira

Belur Math, Howrah-711202, W.B.

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E-mail: rkmsmc@gmail.com, rkmsmc.rediffmail.com

Website: www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal

Ref:

Date: 30-01-2023

To
The Headmaster/ Teacher in Charge
Belur High School,
Belur, Howrah.

Sub: 2nd Phase of Internship: B. Ed (4th Semester) 2021-2023

Respected Sir/ Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **2nd Phase of Internship** in Your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **2nd Phase of Internship** will commence on and from **8th February, 2023 to 8th April, 2023**. Your permission and whole hearted cooperation in this regard is highly requested. A Student's list is attached herewith.

Thanking You,

With regards,


(Swami Vidyamritananda)
Principal

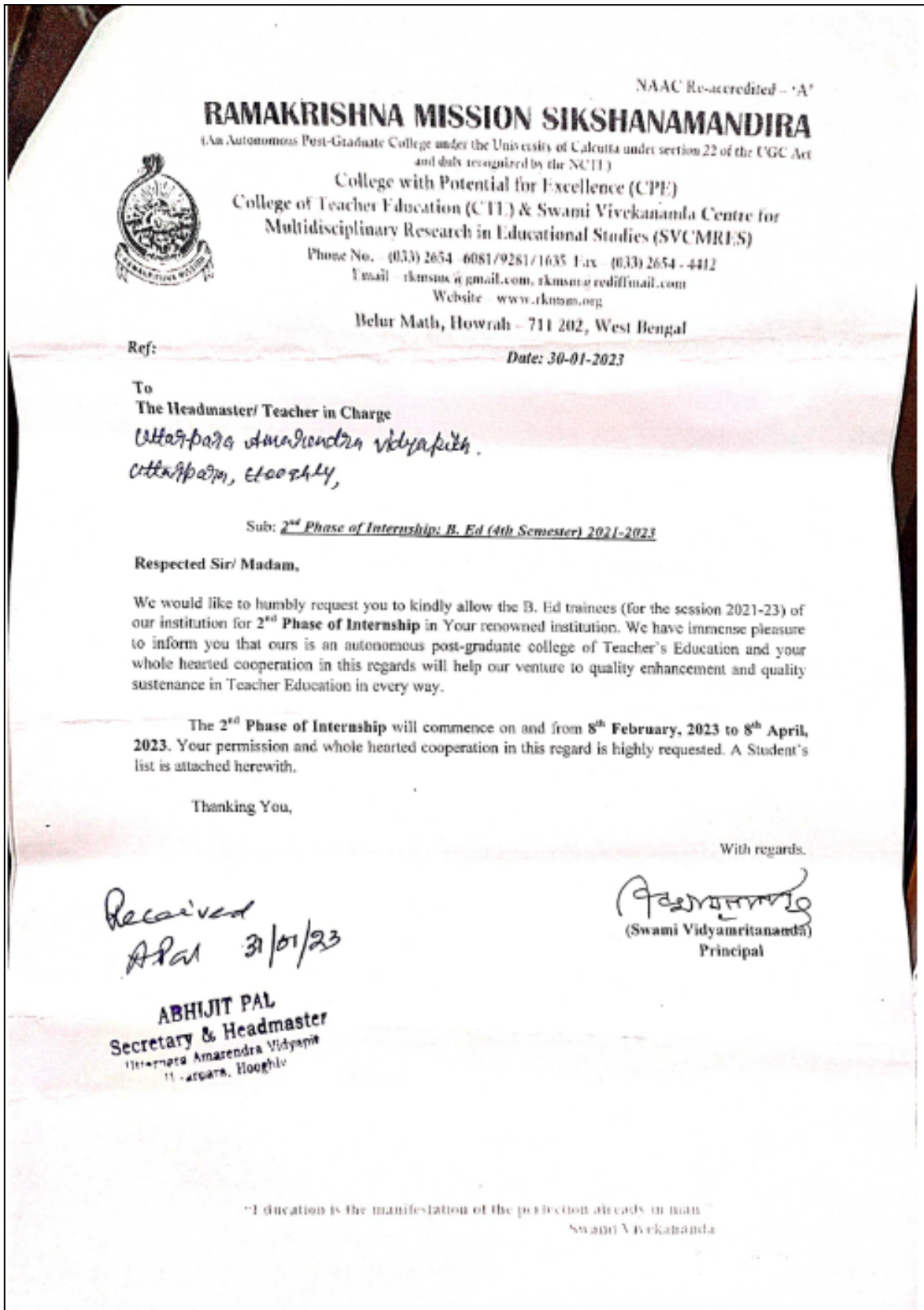
Received
B
31/01/2023

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Swami Vivekananda



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Email - rkmsmc@gmail.com, rkmsmaji.rediffmail.com

Website - www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal

Ref:

Date: 30-01-2023

To

The Headmaster/ Teacher in Charge

Uttarpada Govt. High School,

Uttarpada, Hooghly.

Sub: 2nd Phase of Internship: B. Ed (4th Semester) 2021-2023

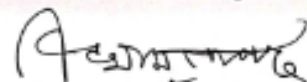
Respected Sir/ Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **2nd Phase of Internship** in Your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **2nd Phase of Internship** will commence on and from **8th February, 2023 to 8th April, 2023**. Your permission and whole hearted cooperation in this regard is highly requested. A Student's list is attached herewith.

Thanking You,

With regards,


(Swami Vidyamritananda)
Principal



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Phone No. – (033) 2654 6081/9281/1635 Fax – (033) 2654 4412
Email – rkmsmc@gmail.com, rkmsm@rediffmail.com
Website – www.rkmsm.org

Belur Math, Howrah – 711 202, West Bengal

Ref: Date: 30-01-2023

To
The Headmaster/ Teacher in Charge
Belur Girls High School
Belur, Howrah.

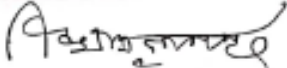
Sub: 2nd Phase of Internship: B. Ed (4th Semester) 2021-2023


Respected Sir/ Madam,

We would like to humbly request you to kindly allow the B. Ed trainees (for the session 2021-23) of our institution for **2nd Phase of Internship** in Your renowned institution. We have immense pleasure to inform you that ours is an autonomous post-graduate college of Teacher's Education and your whole hearted cooperation in this regards will help our venture to quality enhancement and quality sustenance in Teacher Education in every way.

The **2nd Phase of Internship** will commence on and from **8th February, 2023 to 8th April, 2023**. Your permission and whole hearted cooperation in this regard is highly requested. A Student's list is attached herewith.

Thanking You,

With regards,

(Swami Vidyamritananda)
Principal


31.01.2023
Headmistress
Belur Girls High School (H.S.)

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Email - rkmsmc@gmail.com, rkmsm@rediffmail.com
Website - www.rkmsm.org
Belur Math, Howrah - 711 202, West Bengal

Ref: Date: 30-01-2023

To
The Headmaster/ Teacher in Charge
Barganasree Sree Sree Ramakrishna Vidyalaya,
Baramanas, Kolkata - 96

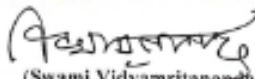
Sub: 2nd Phase of Internship: B. Ed (4th Semester) 2021-2023

Respected Sir/ Madam,

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The **2nd Phase of Internship** will commence on and from **8th February, 2023 to 8th April, 2023**. Your permission and whole hearted cooperation in this regard is highly requested. A Student's list is attached herewith.

Thanking You,

With regards,

(Swami Vidyamritananda)
Principal

*Received
and allowed
for maximum 12
B.Ed Trainees.*

SWP
31/01/2023
Headmaster
BARAMANASREE SREE RAMAKRISHNA VIDYALAYA
89, P.K. Saha Lane, Koi-36

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Swami Vivekananda

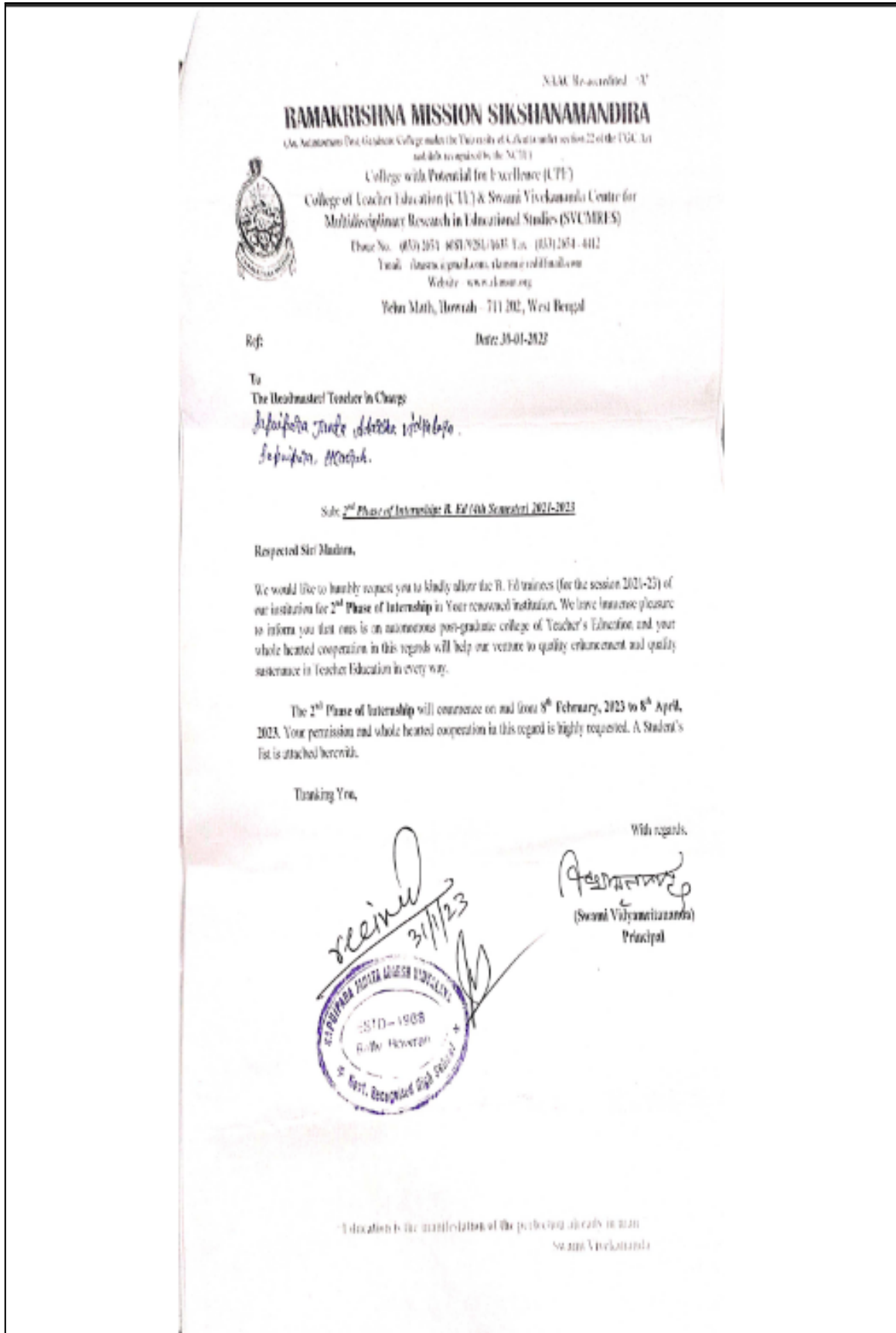
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Here, some sample copies of internship work schedules at each school by the internees are presented:

Course	Title/Subjects	Theory (T)	Practicum (P)	Full Marks	Hours (T+P)	Credit (T+P)
131	Evaluation & Management in Education	80 (40+40)	20 (10+10)	100	72+25	4+1
132	Guidance & Counselling and Curriculum Studies	80 (40+40)	20 (10+10)	100	72+25	4+1
133	Integration of Advanced Technology	40	10	50	36+25	2+1
134	School Internship: 8 Weeks	-	200	200	0+200	0+8
135	Learners' Study (School Internship) (EPC 4)	-	25	25	0+50	0+2
136	Communicative Skill - 3 (EPC 2C)	-	25	25	0+50	0+2

In the 3rd semester the B.Ed. trainees of Sikshanamandira go for **Eight weeks** school internship. Here, the student teachers are required to be placed suitably in the schools.

Selected faculty members of the institute, on the basis of their availability, would be allotted to different schools as 'School Internship In-charge' during the internship period. Along with the names of the 'School Internship In-charge', the subject/subjects are to be observed and the schools for observation may be written & noticed.

In each school one or two group leaders can be selected among the student teachers. The 'School Internship In-charge' shall coordinate the activities of all the student teachers with the group leaders of the school. All the faculty members, on the basis of their availability, would visit all the schools as 'Subject Supervisors' and would assess student teachers' performance.



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Total (Semester – 3)		200	300	500	555	25
Semester – 4						
Course	Title/Subjects	Theory (T)	Practicum (P)	Full Marks	Hours (T+P)	Credit (T+P)
141	Inclusive Education and Children with Special Needs	80 (40+40)	20 (10+10)	100	72+25	4+1
142	Humanistic Education (Peace Education, Value Education and Gender Studies)	40	10	50	36+25	2+1
143	Special Paper (EDTE/POEE/ENVE/COME/WEVE/HEPE/EDWB)	40	10	50	36+25	2+1
144	School Internship: 8 Weeks	-	200	200	0+200	0+8
145	Action Research (School Internship) (EPC 5)	-	25	25	0+50	0+2
146	Community Activity	-	50	50	0+50	0+2
147	Communicative Skill - 4 (EPC 2D)	-	25	25	0+50	0+2
Total (Semester – 4)		160	340	500	569	25

Semester – 3						
Course	Title/Subjects	Theory (T)	Practicum (P)	Full Marks	Hours (T+P)	Credit (T+P)
131	Evaluation & Management in Education	80 (40+40)	20 (10+10)	100	72+25	4+1
132	Guidance & Counselling and Curriculum Studies	80 (40+40)	20 (10+10)	100	72+25	4+1
133	Integration of Advanced Technology	40	10	50	36+25	2+1
134	School Internship: 8 Weeks	-	200	200	0+200	0+8
135	Learners' Study (School Internship) (EPC -4)	-	25	25	0+50	0+2
136	Communicative Skill - 3 (EPC-2C)	-	25	25	0+50	0+2
Total (Semester – 3)		200	300	500	555	25

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- Swami Vivekananda



Course – 134

School Internship (Phase I): 8 Weeks - 200 Marks **(1st Method: 100+2nd Method: 100)**

1st Method: 100 marks

(*Practice Teaching - 50 Marks & ^Final Teaching - 50 Marks)

*Practice Teaching - 50 Marks (Method 1)

(Learning Designs - 30, Internship Attendance - 10, Teaching Diary - 10)

^Final Teaching - 50 Marks (Method 1)

2nd Method: 100 marks

(*Practice Teaching - 50 Marks & ^Final Teaching - 50 Marks)

*Practice Teaching - 50 Marks (Method 2)

(Learning Designs - 30, Internship Attendance - 10, Teaching Diary - 10)

^Final Teaching - 50 Marks (Method 2)

- Eight weeks school internship shall be carried out during the third semester. Here, the student teachers are required to be placed suitably in the schools.
- The institute may assign a senior faculty as 'School Internship Coordinator' for smooth functioning of the internship programme, who would identify and allot schools to student teachers and maintain liaison with the schools. The role of the 'School Internship Coordinator' would be to share his professional experiences, present model lessons, assess student teachers' performance, and provide on-site guidance and support during internship.
- Selected faculty members of the institute, on the basis of their availabilities, would be allotted to different schools as 'School Internship In-charge' during the internship period. Along with the names of the 'School Internship In-charge', the subject/subjects are to be observed and the schools for observation may be written & noticed.
- In each school one or two group leaders can be selected among the student teachers. The 'School Internship In-charge' shall coordinate the activities of all the student teachers with the group leaders of the school. All the faculty members, on the basis of their availabilities, would visit all the schools as 'Subject Supervisors' and would assess student teachers' performance.
- During this period the student teacher shall be attached to the school and he shall undertake such duties as are assigned to him by the Head of the Institution of the school in all school related activities.
- During this semester the student teachers are acquainted with the overall conduct of the school activities and record keeping. It may include morning assembly, class time table, attendance register, stock register, mid-day meal, conduct of periodical meetings, purchase and consumption and co-curricular activities.

Course – 135

Learners' Study

(School Internship) (EPC -4) - 25 Marks

- One of the main objectives of this course is to learn about the various aspects of the learners.
- In this section the student teacher will learn about different aspects of scholastic and co-scholastic areas of the learners.
- This will give a comprehensive picture about the all round development of the learners.



RAMAKRISHNA MISSION SIKSHANAMANDIRA

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B.Ed. Curriculum 2020-22

Semester – 4						
Course	Title/Subjects	Theory (T)	Practicum (P)	Full Marks	Hours (T+P)	Credit (T+P)
141	Inclusive Education and Children with Special Needs	80 (40+40)	20 (10+10)	100	72+25	4+1
142	Humanistic Education (Peace Education, Value Education and Gender Studies)	40	10	50	36+25	2+1
143	Special Paper (EDTE/POEE/ENVE/COME/WEVE/HEPE/EDWB)	40	10	50	36+25	2+1
144	School Internship: 8 Weeks	-	200	200	0+200	0+8
145	Action Research (School Internship) (EPC -5)	-	25	25	0+50	0+2
146	Community Activity	-	50	50	0+50	0+2
147	Communicative Skill - 4 (EPC-2D)	-	25	25	0+50	0+2
Total (Semester – 4)		160	340	500	569	25

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



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Course – 144

School Internship (Phase II): 8 Weeks - 200 Marks (1st Method: 100+2nd Method: 100)

1st Method: 100 marks

(*Practice Teaching - 50 Marks & ^Final Teaching - 50 Marks)

*Practice Teaching - 50 Marks (Method 1)
(Learning Designs - 30, Internship Attendance - 10, Teaching Diary - 10)

^Final Teaching - 50 Marks (Method 1)

2nd Method: 100 marks

(*Practice Teaching - 50 Marks & ^Final Teaching - 50 Marks)

*Practice Teaching - 50 Marks (Method 2)
(Learning Designs - 30, Internship Attendance - 10, Teaching Diary - 10)

^Final Teaching - 50 Marks (Method 2)

- Eight weeks school internship shall be carried out during the fourth semester. Here, the student teachers are required to be placed suitably in the schools.
- The institute may assign a senior faculty as 'School Internship Coordinator' for smooth functioning of the internship programme, who would identify and allot schools to student teachers and maintain liaison with the schools. The role of the 'School Internship Coordinator' would be to share his professional experiences, present model lessons, assess student teachers' performance, and provide on-site guidance and support during internship.
- Selected faculty members of the institute, on the basis of their availabilities, would be allotted to different schools as 'School Internship In-charge' during the internship period. Along with the names of the 'School Internship In-charge', the subject/subjects are to be observed and the schools for observation may be written & noticed.
- In each school one or two group leaders can be selected among the student teachers. The 'School Internship In-charge' shall coordinate the activities of all the student teachers with the group leaders of the school. All the faculty members, on the basis of their availabilities, would visit all the schools as 'Subject Supervisors' and would assess student teachers' performance.
- During this period the student teacher shall be attached to the school and he shall undertake such duties as are assigned to him by the Head of the Institution of the school in all school related activities.



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- During this semester the student teachers are acquainted with the overall conduct of the school activities and record keeping. It may include morning assembly, class time table, attendance register, stock register, mid-day meal, conduct of periodical meetings, purchase and consumption and co-curricular activities.
- During or at the end of the internship programme the final teaching examination shall be organised by the institution in the respective schools preferably in their second method subject. At least 30 learning designs should be delivered within this internship period (duly prepared and approved by the Subject Supervisors).
- A teaching diary is to be maintained by all student teachers throughout the programme and it is required to submit the same to the institution at the end of the programme or at the time of final teaching examination.

Course – 145

Action Research

(School Internship) (EPC -5) – 25 Marks

Objectives: *This Action Research will enable the student-teacher to:*

- i) *Identify the Meaningful problems in Education especially in Schools.*
- ii) *Be engaged in the inquiry into the problems.*
- iii) *Develop a plan of action for the solution of the problem.*
- iv) *Have a firsthand experience for conducting a research and its reporting.*

Students-teachers are to prepare research report after conducting action research based on education. The action research report is to be prepared according to the following heading.

A. Section I:

1. Title page
2. Acknowledgement
3. Contents

B. Section II:

1. Introduction:-

- a) Background
- b) Objective of the Study (Identification of a problem area, Identification of the problem, delimiting the problem)
- c) Action hypotheses / Research questions

2. Methodology:

- a) Subjects
- b) Preparation of tools for gathering data
- c) Procedure (Data Collection)

3. Results:

- a) Presentation of data
- b) Analysis of data

4. Discussion: