



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

2.4.12 Performance of students during internship is assessed by the institution in terms of observations of different persons such as:

- *Peers (fellow interns)*
 - *Teachers / School* Teachers*
 - *Principal / School* Principal*
 - *B.Ed Students / School* Students*
- (* 'Schools' to be read as "TEIs" for PG programmes)*

Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)



Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

Bachelor of Education (B.Ed.) Programme

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda




RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

1. Assessment criteria adopted by the institution to assess the performance of student during internship in terms of observations by the **Peers (fellow interns)**:


RAMAKRISHNA MISSION SIKSHANAMANDIRA
BELUR MATH, HOWRAH
PRACTICE TEACHING 20..... / 20.....
PEER FEEDBACK PROFORMA

Name of the Trainee :	Roll No. :	
Class :	Subject :	Date :
1. a. Voice :-		
b. Exposition :-		
c. Delivery :-		
2. Questioning :-		
3. Use of Teaching Aids :-		
4. Use of Blackboard :-		
5. Student Participation :-		
6. Lesson Plan :-		
7. Command over the Subject :-		
8. Attention to the whole class :-		
9. Classroom Management :-		
10. Remarks (if any) :-		
Name of Observer Trainee :	Roll No. :	



RAMAKRISHNA MISSION SIKSHANAMANDIRA


(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

2. Assessment criteria adopted by the institution to assess the performance of student during internship in terms of observations by the **Teachers:**

NAAC Re-accredited 'A'

RAMAKRISHNA MISSION SIKSHANAMANDIRA
(An Autonomous Post-Graduate Residential College under the University of Calcutta
under Section 22 of the UGC Act and duly recognized by the NCTE)
College with Potential for Excellence (CPE)
College of Teacher Education (CTE) & Swami Vivekananda Centre for
Multidisciplinary Research in Educational Studies (SVCRES)
Belur Math, Howrah - 711 202, West Bengal.



PRACTICE TEACHING COMMENTS BOOK

Name.....

Roll No..... Session.....

Method 1..... Method 2.....

Practice teaching School.....

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



Guide Lines for Practice Teaching

1. a) Voice :- Should be prominent, clearly pronounced and audible from the last bench of the classroom.
- b) Exposition :- Development of the lesson should be systematic, logical with proper examples and analogies.
- c) Delivery :- It must be attractive, interesting and seemingly theatrical.
2. Practice with clear objectives :- Presentation should be at per with instructional objectives keeping in view with the criteria i.e. knowledge, understanding, application and skill.
3. Questioning :- Ask question addressing the whole class and then to a particular student. Language of the question should be simple and unambiguous. Don't allow chorus answering. Distribute your questions throughout the whole class.
4. Use of Teaching Aids :- Teaching Aids should be relevant, well captioned, attractive, labelled (if necessary), visible and audible from the last bench. Use teaching aid appropriately in course of developing the lesson with the help of pointer.
5. Use of Black Board :- Black Board work should be neat and clean, systematic, in straight line, free from spelling mistake, drawing should be properly labelled. Give adequate time to your students to note down your board work. While writing on the black board, change your position so that the students from all corners of the classroom can see the boardwork.
6. Student Participation :- Students should interact in questioning and answering. They may be asked for boardwork or for participation in demonstration. Group work and pair work may be arranged.
7. Lesson Plan :- Must be neat and clean, free from spelling mistake and concepts should be sequentially arranged. It should contain all the activities of the classroom with respect to the related topic. It must be approved.
9. Attention to the whole class :- Be careful whether every student is attentive or not. Give more attention to the weaker students by asking question or by giving assignment.
10. Classroom Management :- Guide the students to maintain proper discipline. Sympathetically maintain a balance between amiability and strictness.
11. Overall Evaluation :-

A + = 90 - 100%	A = 80 - 89%
B + = 70 - 79%	B = 60 - 69%
C + = 50 - 59%	C = 40 - 49%



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

CLASS : _____ SUBJECT : _____ DATE : ____ / ____ / 20__

UNIT : _____

SUB - UNIT : _____

1. VOICE, EXPOSITION AND DELIVERY :

(a) Voice :

(b) Exposition :

(c) Delivery :

2. PRESENTATION WITH CLEAR OBJECTIVES :

3. QUESTIONING :

4. USE OF TEACHING AIDS :

5. USE OF BLACK BOARD :

6. STUDENT PARTICIPATION :

7. LESSON PLAN :

8. COMMAND OVER THE SUBJECT :

9. ATTENTION TO THE WHOLE CLASS :

10. CLASSROOM MANAGEMENT :

11. REMARKS (if any) :

12. OVERALL EVALUATION : A + / A / B + / B / C + / C

Supervisor's Signature

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)


Belur Math, Howrah - 711 202, West Bengal

3. Assessment criteria adopted by the institution to assess the performance of students during internship in terms of observations by the **Headmaster / School Teacher**:

NAAC Re-accredited 'A'

RAMAKRISHNA MISSION SIKSHANAMANDIRA

(An Autonomous Post-Graduate Residential College under the University of Calcutta
under Section 22 of the UGC Act and duly recognized by the NCTE)
College with Potential for Excellence (CPE)
College of Teacher Education (CTE) & Swami Vivekananda Centre for
Multidisciplinary Research in Educational Studies (SVCRES)
Belur Math, Howrah - 711 202, West Bengal.



Feedback From Practice Teaching School Teachers

Name of the Practice Teaching School.....

.....

Name of the Observer.....

Name of Trainee.....

Roll No..... Session.....

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



Guide Lines for Practice Teaching

1. a) Voice :- Should be prominent, clearly pronounced and audible from the last bench of the classroom.
b) Presentation :- It must be attractive, interesting and seemingly theatrical.
2. Questioning :- Ask question addressing the whole class and then to a particular student. Language of the question should be simple and unambiguous. Don't allow chorus answering. Distribute your questions throughout the whole class.
3. Use of Teaching Aids :- Teaching Aids should be relevant, well captioned, attractive, labelled (if necessary), visible and audible from the last bench. Use teaching aid appropriately in course of developing the lesson with the help of pointer.
4. Use of Black Board :- Black Board work should be neat and clean, systematic, in straight line, free from spelling mistake, drawing should be properly labelled. Give adequate time to your students to note down your board work. While writing on the black board, change your position so that the students from all corners of the classroom can see the boardwork.
5. Student Participation :- Students should interact in questioning and answering. They may be asked for boardwork or for participation in demonstration. Group work and pair work may be arranged.
6. Lesson Plan :- Must be neat and clean, free from spelling mistake and concepts should be sequentially arranged. It should contain all the activities of the classroom with respect to the related topic. It must be approved.
7. Attention to the whole class :- Be careful whether every student is attentive or not. Give more attention to the weaker students by asking question or by giving assignment.
8. Classroom Management :- Guide the students to maintain proper discipline. Sympathetically maintain a balance between amiability and strictness.
9. Overall Evaluation :-

A + = 90 - 100%	A = 80 - 89%
B + = 70 - 79%	B = 60 - 69%
C + = 50 - 59%	C = 40 - 49%



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

CLASS :	SUBJECT :	DATE : / /20
1. VOICE, PRESENTATION :		
(a) Voice :		
(b) Presentation :		
2. QUESTIONING :		
3. USE OF TEACHING AIDS :		
4. USE OF BLACK BOARD :		
5. STUDENT PARTICIPATION :		
6. LESSON PLAN :		
7. ATTENTION TO THE WHOLE CLASS :		
8. CLASSROOM MANAGEMENT :		
9. REMARKS (if any) :		
10. OVERALL EVALUATION : A + / A / B+ / B / C+ / C		
..... Observer's Signature		

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)

Belur Math, Howrah - 711 202, West Bengal

4. Assessment criteria adopted by the institution to assess the performance of students during internship in terms of observations by the **M.Ed. Students**:

RAMAKRISHNA MISSION SIKSHANAMANDIRA											
<u>FEEDBACK SHEET FOR M.Ed. 4th SEM. INTERNSHIP</u>											
<u>Details of the Observed Class</u> Name of the Trainee: <table style="width: 100%;"><tr><td style="width: 40%;">Class:</td><td style="width: 30%;">Sem.:</td><td style="width: 30%;">Roll No:</td></tr><tr><td>Date :</td><td>Time:</td><td></td></tr><tr><td>Subject:</td><td>Unit:</td><td></td></tr></table>			Class:	Sem.:	Roll No:	Date :	Time:		Subject:	Unit:	
Class:	Sem.:	Roll No:									
Date :	Time:										
Subject:	Unit:										
<p>1. VOICE, EXPOSITION AND DELIVERY:</p> <p>a. VOICE:</p> <p>b. EXPOSITION:</p> <p>c. DELIVERY:</p>											
<p>2. PRESENTATION WITH CLEAR OBJECTIVES:</p>											
<p>3. QUESTIONING:</p>											
<p>4. USE OF TEACHING AIDS:</p>											
<p>5. USE OF BLACK BOARD / PPT:</p>											
<p>6. STUDENT PARTICIPATION:</p>											
<p>7. LEARNING DESIGN:</p>											
<p>8. COMMAND OVER THE SUBJECT:</p>											
<p>9. ATTENTION TO THE WHOLE CLASS:</p>											
<p>10. CLASSROOM MANAGEMENT:</p>											
<p>11. REMARKS (If any)</p>											
<p>12. OVERALL EVALUTION: A+ /A /B+ /B /C+ / C</p>											
<hr style="width: 20%; margin: 0 auto;"/> <p>STUDENT'S FULL SIGNATURE ROLL NO:</p>											



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

Master of Education (M.Ed.) Programme

“Education is the manifestation of the perfection already in man.”


- Swami Vivekananda



RAMAKRISHNA MISSION SIKSHANAMANDIRA

(A NCTE recognized Govt. Aided (WB) Autonomous Post-Graduate College under University of Calcutta)
Belur Math, Howrah - 711 202, West Bengal

1. Assessment criteria adopted by the institution to assess the performance of student during internship in terms of observations by the **Peers (fellow interns):**


 Ramakrishna Mission Sikshanamandira (An Autonomous Post-Graduate College under the University of Calcutta) College of Teacher Education (NCTE), Belur Math, Howrah- 711 202 West Bengal		
Peer Evaluation Sheet (M.Ed. 2 nd Semester Internship, Course 226)		
Name of the Trainee:		
Class:	Subject:	Date:
1. Voice & Gesture		
2. Deliberation/ Reflection on Topic:		
3. Focused Skills:		
4. Asking Questions:		
5. Learners' Participation		
6. Achievement of Content Knowledge		
7. Skill in Pedagogical Knowledge:		
8. Use of Teaching Aids		
9. Quality of Power Point Presentation:		
10. Attention to learner's:		
11. Suggestions (If any):		
Overall Evaluation:	A ⁺ / A / B ⁺ / B / C ⁺ / C	
Peer Trainee Signature		

“Education is the manifestation of the perfection already in man.”

- Swami Vivekananda



2. Assessment criteria adopted by the institution to assess the performance of student during internship in terms of observations by the **Teachers**:

 Ramakrishna Mission Sikshanamandira (An Autonomous Post-Graduate College under the University of Calcutta) College of Teacher Education (NCTE), Belur Math, Howrah- 711 202 West Bengal		
Teachers' Evaluation Sheet (M.Ed. 2 nd Semester Internship, Course- 226)		
Name of the Trainee:		
Class:	Subject:	Date:
1. Voice, Exposition and Delivery:		
a) Voice:		
b) Exposition:		
c) Delivery:		
2. Objective attitude:		
3. Questioning		
Use of Teaching Aids:		
Use of Black Board:		
Quality of PPT Presentation:		
Receptivity of the learners:		
Command over the Subject		
Attention to the whole Class		
Classroom Management		
Remarks (if any):		
Overall Evaluation:	A ⁺ / A / B ⁺ / B / C ⁺ / C	
Teachers' Signature		