

RAMAKRISHNA MISSION SIKSHANAMANDIRA

(An Autonomous Post-Graduate College under the University of Calcutta under section 22 of the UGC Act and duly recognized by the NCII)

College with Potential for Excellence (CPE)

College of Teacher Education (CTE) & Swami Vivekananda Centre for
Multidisciplinary Research in Educational Studies (SVCMRRES)

Phone No. - (033) 2654 6081/9281/1635 Fax - (033) 2654 - 4412

Email - rkmsmc@gmail.com, rkmsm@rediffmail.com

Website - www.rkmsm.org

Belur Math, Howrah - 711 202, West Bengal



Date : 20.07.2023

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of our college will be held on 27.07.2023 (Thursday) at 1.30 p.m. at our college conference hall to discuss the necessary issues related to the following agenda. Hon'ble members of the IQAC of the College therefore are humbly requested to please attend the meeting.

Agenda:

1. Confirmation of Proceedings of the last meeting.
2. Business arising out of the proceedings of the last meeting.
3. Submission of AQAR in to NAAC Portal
4. Initiatives taken regarding IIQA & SSR Submission
5. Qualitative initiatives of the college.
6. Any other matters.

(Signature)
(Dr. Satyajit Kar)
Coordinator-IQAC

1. Swami Vidyamritananda, Principal (Offg.), Chairperson *(Signature)*
2. Teachers Representative
 - a. Swami Satwatananda, Vice- Principal *(Signature)*
 - b. Dr. Pradip Kumar Sengupta, Associate Professor *(Signature)*
 - c. Sri Hitasish Bhowmik, Associate Professor *(Signature)*
 - d. Dr. Abhijit Guha, Associate Professor *(Signature)*
 - e. Dr. Pradip Sarkar, Associate Professor *(Signature)*
 - f. Sri Somen Dutta, Assistant Professor *(Signature)*
 - g. Russel Al Farabi, Assistant Professor *(Signature)*
 - h. Sri Mukul Mahato, Assistant Professor *(Signature)*
 - i. Sri Alik Kr. Mondal, Assistant Professor *(Signature)*
3. Swami Urjitananda, CoE, Member from Management *(Signature)*
4. Sri Jayanta Naskar, Cashier, Senior Administrative Officer *(Signature)*
5. One nominee from
 - a. Society : Sri Sujit Das, Govt. G D College, Kharagpur-II
 - b. Student : Asim Kr. Mondal, B.Ed (2023-25) *(Signature)*
 - c. Alumni : Dr. Ajoy Ghosh, Secretary, RKMSPA *(Signature)*
6. Sri Anindya Chattopadhyay, DSE Govt. of WB, Employers member *(Signature)*

Members present in IQAC meeting held on 27.07.2023

| | | |
|-----|---|------------------------------------|
| 1. | Swami Vidyamritananda, Principal (Offg.), Chairperson | <i>Vidyamritananda</i> 27/7/23 |
| 2. | Dr. Satyajit Kar, Associate Prof., IQAC Co-ordinator | <i>Mr</i> 27/07/2023 |
| 3. | Swami Satwatananda, Vice- Principal | <i>Swami</i> |
| 4. | Dr. Pradip Kumar Sengupta, Associate Professor | <i>Pradip</i> 27.07.2023 |
| 5. | Sri Hitasish Bhowmik, Associate Professor | <i>H. Bhowmik</i> 27/7/2023 |
| 6. | Dr. Abhijit Guha , Associate Professor | <i>Abhijit</i> |
| 7. | Dr. Pradip Sarkar, Associate Professor | <i>Pradip Sarkar</i> |
| 8. | Sri Somen Dutta, Assistant Professor | <i>Somen Dutta</i> |
| 9. | Russel Al Farabi, Assistant Professor | <i>Russel - Al - Farabi</i> |
| 10. | Sri Mukul Mahato, Assistant Professor | <i>Mukul Mahato</i> |
| 11. | Sri Alik Kr. Mondal, Assistant Professor | <i>Alik Kumar Mondal</i> |
| 12. | Swami Urjitananda, CoE | <i>Sw. Urjitananda</i> 27/07/23 |
| 13. | Sri Jayanta Naskar, Cashier | <i>Jayanta Naskar</i> |
| 14. | <u>Member from Society</u> : Sri Sujit Das | |
| 15. | <u>Member from Student</u> : Asim Kr. Mondal, B.Ed 2023-25 | <i>Asim kumar mondal</i> |
| 16. | <u>Member from Alumni</u> : Dr. Ajoy Ghosh, Secretary, RKMSPA | <i>Ajoy Ghosh</i> |
| 17. | Sri Anindya Chattopadhyay, DSE Govt. of WB | <i>Anindya</i> |
| 18. | <i>Dr. Madan Mohan Mandal</i> | <i>Madan Mohan Mandal</i> 27/07/23 |
| 19. | | |
| 20. | | |
| 21. | | |
| 22. | | |
| 23. | | |
| 24. | | |
| 25. | | |
| 26. | | |

Proceedings of the Meeting held on 27.07.2023

1. Read out and confirmed the Proceedings of the last meeting of IQAC held on 02.02.2023
2. **FEEDBACKS** from different stake holders (STUDENTS, FACULTIES, ALUMNUS, EMPLOYERS & PRACTICE TEACHING SCHOOLS) are collected for the year 2022-23, required initiative have been taken for Qualitative initiatives of the college.

All the Feedbacks are **analyzed and Actions Taken** for the current session has been uploaded on our college website.


In business session, there have a discussion on the curriculum of B.Ed. and M. Ed. has been revised as discussed in the meeting of **CFPC** dated 26st June, 2023 and implemented for current academic session.

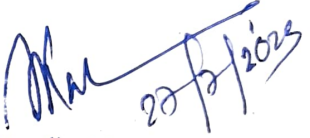
3. **AQAR** of the college for the session 2022-23 have been prepared and it will be uploaded on the NAAC portal within few days and after that it will be uploaded on the college website.
4. As we are in the process in **NAAC 3rd Cycle Accreditation**, the required documents and corresponding Data regarding IQA and SSR are prepared and process will be conducted in due course as required.
5. Workshops/Seminars
 - A Seminar & International Yoga Day Celebration on 21st June, 2023 from 08:00: AM - 09:30AM, on the Celebration of **9th International Day of Yoga – 2023**, Speaker; Rev. **Swami Amiteshanandaji Maharaj** Acharya, Bramhachari Training Centre, Belur Math.
 - A webinar on 5th June, 2023 from 04:00 PM - 05:30 PM on the occasion of World Environment Day 2023, theme :"**Environment, Behaviour and the Future**"; Speaker : **Dr. Rakesh Banerjee**, Lecturer, Dept. of Economics, University of Exeter, Devon, UK, more than 100 participants are joined in this webinar.
 - A **Seminar & Yoga Demonstration** on 9th May, 2023 from 07:00 AM - 11:00 AM on Yoga Day Precursor Celebration in collaboration with **RKMVERI** (Ramakrishna Mission Vivekananda Educational & Research Institute).

- An one day Workshop on 13th February, 2023 from 11:00 AM - 1:30 PM on "Digital Hygiene" by Sri Jaydeep Dasgupta, Editor, News Sense and Trainer, GNI India Training Network.
- Two FDP organized for our faculty members one on **FDP on IRINS (Indian Research Information Network System)** on 1st June, 2023 from 2.00Pm to 4.00 PM; Resource persons : Dr. Satyajit Kar and Sri Hirak Ghosh.; No of participants: 17 and another **FDP on Free DOI Creation through ZENODO** on 6th June, 2023 from 2.00 PM to 4.00 PM. ; Resource persons : Sri Hirak Ghosh.; No of participants: 16

Plan for action to organize more Seminar and Workshops via offline and online mode i.e. webinar in future has been chalked out for the quality enhancement of our institution.

There being no other items to be transacted or discussed, the meeting ended with thanks to the chair.


Swami Vidyamritananda
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.


Coordinator
IQAC
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.

RAMAKRISHNA MISSION SIKSHANAMANDIRA

(An Autonomous Post-Graduate College under the University of Calcutta under section 22 of the UGC Act and duly recognized by the NCTE)



College with Potential for Excellence (CPE)

College of Teacher Education (CTE) & Swami Vivekananda Centre for
Multidisciplinary Research in Educational Studies (SVCRES)

Phone No. (033) 2654 6081/9281/1635 Fax (033) 2654 4412

Email rkmsmc@gmail.com, rkmsm@rediffmail.com

Website www.rkmsm.org

Belur Math, Howrah 711 202, West Bengal

Date : 11.01.2024

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of our college will be held on 18.01.2024 (Thursday) at 1.30 p.m. at our college conference hall to discuss the necessary issues related to the following agenda. Hon'ble members of the IQAC of the College therefore are humbly requested to please attend the meeting.

Agenda:

1. Confirmation of Proceedings of the last meeting.
2. Business arising out of the proceedings of the last meeting.
3. NAAC Peer Team Visit co-ordination
4. Any other matters.

(Signature)
11/1/2024
(Dr. Satyajit Kar)
Coordinator-IQAC

1. Swami Vidyamritananda, Principal (Offg.), Chairperson *(Signature)*
2. Teachers Representative
 - a. Swami Satwatananda, Vice- Principal *(Signature)*
 - b. Dr. Pradip Kumar Sengupta, Associate Professor *(Signature)*
 - c. Sri Hitasish Bhowmik, Associate Professor *(Signature)*
 - d. Dr. Abhijit Guha, Associate Professor *(Signature)*
 - e. Dr. Pradip Sarkar, Associate Professor *(Signature)*
 - f. Sri Somen Dutta, Assistant Professor *(Signature)*
 - g. Russel Al Farabi, Assistant Professor *(Signature)*
 - h. Sri Mukul Mahato, Assistant Professor *(Signature)*
 - i. Sri Alik Kr. Mondal, Assistant Professor *(Signature)*
3. Swami Urjitananda, CoE, Member from Management *(Signature)*
4. Sri Jayanta Naskar, Cashier, Senior Administrative Officer *(Signature)*
5. One nominee from
 - a. Society : Sri Sujit Das, Govt. G D College, Kharagpur-II *(Signature)*
 - b. Student : Asim Kr. Mondal, B.Ed (2023-25) *(Signature)*
 - c. Alumni : Dr. Ajoy Ghosh, Secretary, RKMSPA *(Signature)*
6. Sri Anindya Chattopadhyay, DSE Govt. of WB, Employers member *(Signature)*

Members present in IQAC meeting held on 18.01.2024

| | | |
|-----|--|--|
| 1. | Swami Vidyamritananda, Principal (Offg.), Chairperson | <i>Swami Vidyamritananda</i> 18/1/24 |
| 2. | Dr. Satyajit Kar, Associate Prof., IQAC Co-ordinator | <i>Dr. Satyajit Kar</i> 18/1/2024 |
| 3. | Swami Satwatananda, Vice- Principal | <i>Swami Satwatananda</i> |
| 4. | Dr. Pradip Kumar Sengupta, Associate Professor | <i>Pradip Kumar Sengupta</i> |
| 5. | Sri Hitasish Bhowmik, Associate Professor | <i>Hitasish Bhowmik</i> |
| 6. | Dr. Abhijit Guha , Associate Professor | <i>Abhijit Guha</i> |
| 7. | Dr. Pradip Sarkar, Associate Professor | <i>Pradip Sarkar</i> |
| 8. | Sri Somen Dutta, Assistant Professor | <i>Somen Dutta</i> |
| 9. | Russel Al Farabi, Assistant Professor | <i>Russell - Al - Farabi</i> |
| 10. | Sri Mukul Mahato, Assistant Professor | <i>Mukul Mahato</i> |
| 11. | Sri Alik Kr. Mondal, Assistant Professor | |
| 12. | Swami Urjitananda, CoE | <i>Sw. Urjitananda</i> |
| 13. | Sri Jayanta Naskar, Cashier | <i>Jayanta Naskar</i> - 18/01/24 |
| 14. | <u>Member from Society</u> : Sri Sujit Das | <i>Sri Sujit Das</i> 18/01/24 |
| 15. | <u>Member from Student</u> : Asim Kr. Mondal, B.Ed 2023-25 | |
| 16. | <u>Member from Alumni</u> : Dr. Ajoy Ghosh, Secretary, RKMSPA | <i>Dr. Ajoy Ghosh</i> 18/01/24 |
| 17. | Sri Anindya Chattopadhyay, DSE Govt. of WB Asstt. Dir. School Edu. WB | <i>Dr. Anindya Chattopadhyay</i> 18/1/24 |
| 18. | <i>Dr. Anindya Chattopadhyay</i> | <i>Dr. Anindya Chattopadhyay</i> |
| 19. | <i>Santanu Biswas</i> | <i>Santanu Biswas</i> |
| 20. | SANTANU BISWAS | <i>Santanu Biswas</i> 18/01/24 |
| 21. | <i>Rathin Kuri</i> | <i>R. Kuri</i> 18/01/2024. |
| 22. | SUBHADIP DUTTA | <i>Subhadip Dutta</i> 18/01/2024. |
| 23. | <i>Rojanee Das</i> | <i>Rojanee Das</i> |
| 24. | SANDIPAN PANDIT | <i>Sandipan Pandit</i> |
| 25. | SIHARAN CHAKRABARTY | <i>Siharan Chakrabarty</i> |
| 26. | AVIJIT CHAKRABORTY | <i>Avijit Chakraborty</i> |
| 27. | HIRAK GHOSH | <i>Hirak Ghosh</i> |
| 28. | NILRATAN JANA | <i>Nilratan Jana</i> |
| 29. | LALCHAND OSHA | <i>Lalchand Osha</i> |

Proceedings of the Meeting held on 18.01.2024

1. Read out and confirmed the Proceedings of the last meeting of IQAC held on 27.07.2023
2. **Discussed on NAAC 3rd Cycle Accreditation process**

| Sl. No. | Date | Event |
|---------|-------------------|---|
| 1 | 23 August 2023 | IIQA Submission |
| 2 | 29 September 2023 | IIQA Acceptance |
| 3 | 8 November 2023 | SSR Submission |
| 4 | 24 November 2023 | First DVV Clarification Asked |
| 5 | 25 November 2023 | Issue Raised regarding the clarification by us on IMS: submitted SSR supporting documents not opening in portal (error 404/not found) |
| 6 | 6 December 2023 | First Clarification Submitted: All documents uploaded on the college website, links pasted & submitted to DVV |
| 7 | 13 December 2023 | DVV email received: extension of clarification deadline up to 20 December 2023 as the documents submitted on 6.12.23 were still inaccessible to DVV due to NAAC server error. |
| 8 | 19 December 2023 | Second Clarification Submitted: All documents resubmitted to DVV portal (including Data template links) |
| 9 | 9 January 2024 | Email received: SSR Prequalified |
| 10 | 9 January 2024 | Second SSR Payment made |

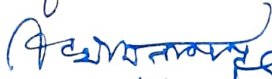
3. **Discussed on the forth coming NAAC PEER TEAM VISIT on 22nd and 23rd February, 2024.**


4. Workshops/Seminars

- A Seminar on "World Entrepreneurship Day" on 19th August, 2023 to Observe World Entrepreneurship Day, 2023 conducted at RKMSM. Speaker: Mr. Jayanta Bhattacharya, President, Little Star High School, Bally, Howrah; More than 120 students actively participated in the seminar.
- R K Mission Sikshanamandira celebrated a 3 day long workshop on "Wall Magazine: Writing, Designing & Decoration" held at the college from 5-8th September, 2023 on the occasion of the World Literacy Day - 08.09.2023.

Plan for action to organize more Seminar and Workshops via offline and online mode i.e. webinar in future has been chalked out for the quality enhancement of our institution.

There being no other items to be transacted or discussed, the meeting ended with thanks to the chair.

Confirmed -

Swami Vidya Prasad
Principal (Offg.)
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.


Coordinator
IQAC
Ramakrishna Mission Sikshanamandira
Belur Math, Howrah-711202, W.B.