

# Yearly Status Report - 2017-2018

Part A						
Data of the Institution						
1. Name of the Institution	RAMAKRISHNA MISSION SIKSHANAMANDIRA					
Name of the head of the Institution	Swami Tattwasarananda					
Designation	Principal					
Does the Institution function from own campus	Yes					
Phone no/Alternate Phone no.	03326549281					
Mobile no.	9748580334					
Registered Email	rkmsmc@gmail.com					
Alternate Email	rkmsm@rediffmail.com					
Address	PO Belur Math Dist : Howrah West Bengal					
City/Town	Belur Math					
State/UT	West Bengal					
Pincode	711202					
2. Institutional Status						

Affiliated / Constituent	Affiliated			
Type of Institution	Men			
Location	Urban			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr Abhijit Guha			
Phone no/Alternate Phone no.	03326549281			
Mobile no.	9433159125			
Registered Email	abhi.guha68@gmail.com			
Alternate Email	guhaabhijit17@gmail.com			

# 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<u>https://rkmsm.org/uploads/ckeditor_f</u> <u>iles/file/AQAR/agar%202016-17.pdf</u>
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://rkmsm.org/uploads/ckeditor_file s/file/Academic%20Calender/ACalender%20 2017-18.pdf

# 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	А	3.4	2007	31-Mar-2007	30-Mar-2012
2	A++	3.56	2015	03-Mar-2015	02-Mar-2020

# 6. Date of Establishment of IQAC

28-Feb-2007

# 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture								
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries						
Intra Institutional	03-Aug-2017	14						

faculty meeting quality improven teaching learning	nent in		1			
State Level Seminar: Counselling - Its different dimensions & perspectives		11-Jul-2017 1			50	
10 Day Long Sans Workshop: Vyavah Adhyaya of Yajnavalkyasmrit	ara-		p-2017 LO		40	
		Vie	w File			
Institution/Departmen t/Faculty Construction of College hostel		Funding	g Agency	Year of award with duration 2017 730	Amount 7291000	
Whether composition	on of IQAC as per la		w File Yes	· · · · · · · · · · · · · · · · · · ·		
Ipload latest notification	n of formation of IQAC		<u>View</u>	<u>File</u>		
0. Number of IQAC ı ear :	meetings held during	g the	2			
	eeting and compliance oaded on the institution		Yes			
Ipload the minutes of n	neeting and action take	en report	<u>View File</u>			
1. Whether IQAC rec ne funding agency to uring the year?	-	-	No			
2. Significant contrib	outions made by IQA	C during	the current	year(maximum five b	oullets)	
ontinuation of i ourth semester a			abi of B.	Ed. and M.Ed. for	third and	

New Methods Adopted in Teaching Learning

Continuation of the effort to create a Green Environment

Creation of a Knowledge Cultivating Ambience through Seminars, workshops etc

### <u>View File</u>

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
Syllabi of B.Ed. and M.Ed. for third and fourth semester to be introduced as two year programme	Syllabi of B.Ed and M.Ed. for third and fourth semester has been introduced as two year programme				
Pedagogy of school subject-ii is to be included	Trainees are getting accoustomed in a second subject other than their mother subject, which in turn making them more competent for school teaching Better Research work M.Ed. students can do their own research analysis for dissertation work				
Dissertation work of M.Ed. to be divided in two semesters to provide sufficient time					
Data Analysis through excel to be shifted to third semester					
Vie	<u>w File</u>				
14. Whether AQAR was placed before statutory body ?	No				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				

16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	04-Apr-2017				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. The Accounts is maintained through the MIS. 2. The Admission System has been introduced. 3. Evaluation is also done through this MIS.				

Part B

# **CRITERION I – CURRICULAR ASPECTS**

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. The College has very liberal policies to enable the pupil teachers to acquire varied learning experiences. Pupil teachers are allowed to attend all types of Workshops, Seminars, Talks and Conferences organized within the campus or in other institutions. To motivate them to participate in these programmes all sort of financial help is extended to them. College allows pupil-teachers to participate in different events and competitions to provide them varied learning experiences. 2. The campus life itself is a mine of value and spiritual learning which we may say that not directly connected with the curriculum. The college is surrounded by a galaxy of other educational institutions which always cater to the diverse need of the students through their various organized programmes attended by the trainees formally of informally. 3. Various projects, practical works and field works are directly related with the curriculum like Projects within the respective subjects of the student- teachers, for Project on a Museum or On Local History for the History Method students; School Study Project, Action Research Project, Inclusive Education Project and Guidance and Counselling Project. The trainees and students are to gather the required information by physical participation for the course related subjects and works. Thus they have ample scope for flexible and varied operational curriculum related learning experiences which the college considers as the complimentary knowledge bank for the formal curriculum transaction.

1.1.2 – Certificate/	Diploma Courses int	roduced during the	academic year							
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development					
NIL	NIL	Nil	0	NIL	NIL					
.2 – Academic F	lexibility									
1.2.1 – New progra	ammes/courses intro	duced during the a	cademic year							
Programme/Course Programme Specialization Dates of Introduction										
1	Nill	N	IL	Ni	.11					
		View	<u>File</u>							
1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.										
Name of programmes adopting CBCS         Programme Specialization         Date of implementation of CBCS/Elective Course System										
	BEd	Educ	ation	01/07	/2009					
	MEd	Educ	ation	01/07	//2010					
1.2.3 – Students e	nrolled in Certificate/	Diploma Courses i	ntroduced during	the year						
		Certif	icate	Diploma	Course					
Number	of Students		0		0					
I.3 – Curriculum	Enrichment									
1.3.1 – Value-adde	ed courses imparting	transferable and lif	e skills offered du	ring the year						
	led Courses	Date of Int	roduction	Number of Stud	lents Enrolled					
value Add		NIL Nill 0								
		N	i11		0					

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships			
BEd	Education	100			
MEd	Education	100			
	<u>View File</u>				
4 – Feedback System					
4.1 – Whether structured feedback r	eceived from all the stakeholders				
Students		Yes			
Teachers		Yes			
Employers		Yes			
Alumni		Yes			
Parents		Yes			

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

• The college has set up the students committees and communicates with them to get feedback about curriculum of various teacher education courses. • Secondly, a self-made questionnaire regarding the curriculum is filled by the pupil teachers. The questionnaire comprises of questions regarding Aims andobjectives, syllabus, Methods of teaching, Examination and Evaluation techniques, Feedback system, Micro-Teaching Practice teaching, Various activities done during practice teaching, feedback by the school students school teachers or Heads of the Schools, various competitions like Drawing Painting, Chart making, Chalk board writing, skill-in- Teaching, Collage making, Speech, Poem Recitation, Quiz, Flower arrangement, Holi, Slogan writing etc., Games and Sports and Other Academic Programmes etc. are conducted. • The college Website also has the provision to post Feedback for the students on various curricular aspects. • The members of the faculty meet after every activity to review and discuss the strengths and weaknesses and necessary measures are adopted for the improvement. • Teachers' Council Meetings are held from time to time to check the existing functioning of college related to curriculum. • Teachers play an active role in the tutorial session to solve students problems regarding curriculum. • Class Tests and Semester examinations are conducted. • The College organizes a meeting with Principals of nearby schools related with present curriculum problems • The College has established extension linkages with local Educational Institutions - Practicing Schools. • The College invites various Institutions in every function organized by the College. • The College invites the teachers of various schools to orient and refresh their knowledge and skills about latest developments in the field of Education. • The College invites School Teachers, Parents and other Community members, toattend Exhibitions/Competitions, Culturalactivities, Sports meet etc. and to record their feedbacks. • The Real Teaching Practice is carried out at local Schools and feedbacks are received from the School Teachers and Head of the School.

# **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the

Programme	Specializat	ion	avail	able	Applic	ation receiv	ed		
BEd	Educat	ion	100			199		100	
MEd	Educat	ion		50	97			50	
			<u>View</u>	<u>ı File</u>					
2.2 – Catering to S	tudent Diversity								
2.2.1 - Student - Fu	Il time teacher ratio	o (curren	t year data	)					
Year	students enrolled studen in the institution in the		nber of s enrolled nstitution PG)	enrolled fulltime teachers available in the		Numbe fulltime tea available institut teaching o course	achers in the ion nly PG	Number of teachers teaching both UG and PG courses	
2017	100		50	9		8	}	2	
2.3 – Teaching - Le	-		footive to -			Managar	ant Creet		
2.3.1 – Percentage of learning resources ef	•		fiective tead	ching with L	earning	Manageme	ent Syst	ems (LMS), E-	
Number of         ICT Tools and         Number of ICT         Numberof smart         E-resources and								E-resources and techniques used	
19	16		4	5		1		9	
	View	File	of ICT	Tools and	d reso	ources			
	<u>View Fil</u>	e of 1	E-resour	ces and	techni	lques use	<u>ed</u>		
2.3.2 – Students me	ntoring system ava	ailable in	the institut	ion? Give d	etails. (	maximum 5	500 word	ds)	
Yes, the practice teaching plans are developed cooperatively involving the school staff. First of all, the faculty members design the practice teaching plan in the meeting of the Teachers' Council. When the teacher educators and the trainees go to the practice teaching schools the school staff and mentor teachers of the respective schools assist them in framing the time table, in suggesting the syllabus for practice teaching, in supplying text books and teaching aids, if available. The number of student teachers per practice teaching schools is determined on the ratio of 3 student teachers per section or unit of a class. For example, if there is one section/ unit in each class from class V-IX in a school, 15 student teachers are allotted to that school. The method of allotment of the student teachers comprises of the following steps: ? First of all the number of trainees per method is calculated. ? Then the number of total units in the respective schools is determined. ? The graduate and post graduate student teachers are segregated subject wise to different schools. ? On the basis of above considerations it is tried to match the trainee with the need of the respective institutions. ? Regular consultation and feedback about the practice teaching are sought from the Headmaster by the College authority.									
Number of studen institu		Nu	mber of full	time teache	ers	Mei	ntor : M	entee Ratio	
3	00			19			1	:16	
2.4 – Teacher Profi	ile and Quality								
2.4.1 – Number of fu	Ill time teachers ap	pointed	during the	year					
No. of sanctioned positions	No. of filled po	sitions	Vacant p	oositions		ns filled dur current yeai	-	lo. of faculty with Ph.D	
19	17			2		0		6	
2.4.2 – Honours and International level fro	-	•	•			gnition, fell	owships	s at State, National	
Year of Awar	d Name of	full time	e teachers	Des	signatio	n	Nam	e of the award,	

					fellowship, received from Government or recognized bodies					
	Nill	NI	L		Nill		NIL			
			<u>View</u>	<u>v File</u>						
2.5 – Evaluation Process and Reforms										
	2.5.1 – Number of days ne year	from the date of seme	ester-end/ ye	ear- end exa	amination till the d	leclara	ation of results during			
	Programme Name	Programme Code			Last date of the las semester-end/ year end examination		Date of declaration of results of semester- end/ year- end examination			
ľ	BEd	RSIK01		4	20/06/2018 31/05/2018		30/06/2018			
ľ	MEd	RSIK02		4			30/06/2018			
ľ	MPhil	RSIK03		4 Nill			09/07/2018			
ľ			View	<u>v File</u>						
2	2.5.2 – Reforms initiated	d on Continuous Interr	nal Evaluatio	n(CIE) syst	em at the institution	onal le	evel (250 words)			
2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) ? Evaluation in M.Ed. program is done through continuous internal assessment (CIA) policy as well as by an end semester examination and both these evaluations are consolidated hereafter. These components for										

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The annual calendar of the college is planned and chalked out in advance by the Teachers' Council prior to the commencement of the academic session and thereafter the same is communicated to the students in the form of 'Students' Diary Academic Calendar' every year. The teaching learning process is regularly assessed in course of and at the end of every semester in the form of assignments, seminar- presentations, projects, dissertations and of course through the semester examinations. Weightage is given to the students' performance in various co- curricular activities that intersperse the academic calendar. The feedback obtained from the teachers and the students at the end of the year helps to make the necessary revision to the curricular and extracurricular programmes in the subsequent session.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rkmsm.org/cms\_pages.php?page\_id=79

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
RSIK01	BEd	Education	97	97	100
RSIK02	MEd	Education	44	44	100
RSIK03	MPhil	Education	0	0	0
		View	v File	-	-

2.7.1 – Student Satisfa Juestionnaire) (results					ormance	e (Institutio	n may d	esign the
<u>https://rkms</u>	m.org/upload	ds/ck	editor_fi	les/file	/Self	%20Satis	facti	on%20Survey/S
	<u>tuder</u>	nts'%2	OFeedbac	<u>k%202017</u> .	-2018.	. <u>pdf</u>		
CRITERION III – RE	SEARCH, IN	NOVA	TIONS AN	D EXTEN	SION			
8.1 – Resource Mobi	lization for Res	search	1					
3.1.1 – Research fund	s sanctioned and	d receiv	ed from vari	ious agencie	es, indu	stry and ot	her orga	nisations
Nature of the Project	Duration	)	Name of thage	U		otal grant		Amount received during the year
Minor Projects	712		τ	IGC		1.6		0.03
			View	<i>ı</i> File				
	svstem							
3.2.1 – Workshops/Se ractices during the ye	minars Conducte	ed on Ir	ntellectual Pr	roperty Righ	ts (IPR)	) and Indus	stry-Acad	demia Innovative
Title of worksho	p/seminar		Name of	the Dept.			Da	ate
State Level Counselling different di	ı - Its		Educa	ation			11/07	/2017
perspect	ives							
10 Day Long Worksho VyavaharaA	p:		Educa	ition			09/09	/2017
3.2.2 – Awards for Inn	ovation won by I	nstitutio	on/Teachers	/Research s	cholars	/Students	during th	ie year
Title of the innovation	Name of Awa	ardee	Awarding	g Agency	Dat	e of award		Category
NIL	NIL		N	IIL		Nill		NIL
			View	<u>ı File</u>				
3.2.3 – No. of Incubati	on centre create	d, start	-ups incubat	ed on camp	us durir	ng the year		
Incubation Center	Name	Spor	nsered By	Name of Start-ບ		Nature of up	Start-	Date of Commencement
NIL	NIL		NIL	NI	L.	N	[L	Nill
		•	View	<u>, File</u>				
	cations and A	wards						
3.3.1 - Incentive to the			recognition/a	awards				
State			Natio				Intern	ational
0							(	
3.3.2 – Ph. Ds awarde	d during the vea	r (appli	_		esearch	Center)		
	of the Departme			<u> </u>		hber of Ph	)'s Awer	ded
Ivallie			tion)		Null		2	404
Educationa	I Studies ()	Euuca						

							any)
Natio	onal	Educatio	n		3		0
Internat	tional	Educatio	n		16		5.07
			<u>View</u>	<u>/ File</u>			
	d Chapters in ec Feacher during t	lited Volumes / B he year	ooks pu	blished,	and papers in N	ational/Internati	onal Conferen
	Departme	nt			Numbe	r of Publication	
	Educati	lon				8	
			View	<i>ı</i> File			
	rics of the public r PubMed/ India	ations during the n Citation Index	last Aca	ademic y	vear based on av	verage citation in	ndex in Scopus
Title of the Paper	Name of Author	Title of journal	Yea public		Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding se citation
NIL	NIL	NIL	N	ill	0	NIL	0
			<u>View</u>	<u>r File</u>			
.3.6 – h-Index of	f the Institutional	Publications du	ring the	year. (ba	ased on Scopus/	Web of science	e)
Title of the Paper	Name of Author	Title of journal	Yea public		h-index	Number of citations excluding self citation	Institutiona affiliation as mentioned i the publicatio
Emotional intelligen ce and pro fessional adjustment of secondary school teachers	Sutapa Bose Abhijit Guha	Internat ional Journal of Research in Social Sciences	2	018	6	3	Ramakri hna Mission S kshanaman ira
Field emission studies of nitrogen doped diamond like carbon films deposited by electro lysis of organic liquid	S Kundoo and Satyajit Kar	Internat ional Journal of Engineerin g, Science and Mathem atics	2	018	5	1	Ramakri hna Mission S kshanaman ira
TTANTO			774				
				<u>r File</u>			
.3.7 – Faculty pa	articipation in Se	minars/Conferer	ices and	I Sympo	sia during the ye	ar :	
	ulty Inter	national	Natio		State		Local

Attended/Semi nars/Workshops	0	1	2	0
		View File		

# 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Awareness Camp	Ramakrishna Mission Sikshanamandira	10	200
Blood Donation Camp	Ramakrishna Mission Shikshanamndira	15	150
Distressed Relief Activities( Distribution of Sarees and Clothes)	Ramakrishna Mission Sikshanamandira	20	180
Winter Relief Activities (Distribution of Blankets)	Ramakrishna Mission Sikshanamndira	8	200
Nara Narayana Seva (Feeding of Poor People from Local Areas)	Ramakrishna Mission Sikshanamndira	10	280
Swachh Bharat Abhiyan	Ramakrishna Mission Sikshanamndira	20	270
Sapling Distribution	Ramakrishna Mission Sikshanamndira	12	200
Plantation Drive	Ramakrishna Mission Sikshanamndira	15	150
Jala Satra	Ramakrishna Mission Sikshanamndira	20	180
Participation in Admission Procedure in Ramakrishna Mission Vidyapith,D eoghar(Invigilation Evaluation)	Ramakrishna Mission Sikshanamndira	10	200
	View	<u>File</u>	

 Name of the activity
 Award/Recognition
 Awarding Bodies
 Number of students

 Benefited
 Benefited
 Benefited

NIL			NIL			NIL			0
				View	<u>/ File</u>				
3.4.3 – Students pa Organisations and p						•			
Name of the scher	5	nising uni /collabora agency	<b>U</b>	Name of th	he activity	particip	er of teach bated in s ctivites		Number of students participated in such activites
Swachh Bhar Abhiyan		Vivekana udy Cir	ananda Cleanliness 4			22			
				<u>View</u>	<u>/ File</u>				
3.5 – Collaboratio	าร								
3.5.1 – Number of C	Collaborat	ive activiti	ies for res	search, fac	culty exchar	nge, stud	ent exch	ange di	uring the year
Nature of acti	vity	F	Participan	nt	Source of f	inancial	support		Duration
NIL			0		/ File	NIL			0
3.5.2 – Linkages wit facilities etc. during t		ons/indus	tries for in	nternship,			project w	vork, sh	aring of research
Nature of linkage	Title d linka		partr instit indu /resea with c	e of the nering ution/ ustry urch lab contact tails	Duration	From	Durati	on To	Participant
Internship	Sc. Inter:	hool nship		ocal ools	21/09/	2017	21/1	1/201	7 100
Internship	Sc. Inter:	hool nship		ocal ools	21/03/	/2018	21/0	5/2018	8 100
Project Work	Disser	tation	RI	KMSM	Nil	1	N	i11	50
				View	<u>ı File</u>				
3.5.3 – MoUs signe houses etc. during th		titutions o	f national	l, internatio	onal importa	ince, oth	er univer	sities, ir	ndustries, corporate
Organisatio	n	Date	of MoU s	igned	Purpos	se/Activi	ties		Number of udents/teachers ipated under MoUs
NIL			Nill			NIL			0
				View	<u>ı File</u>				
CRITERION IV -	INFRAS				NING RE	SOURC	ES		
4.1 – Physical Fac	ilities								
4.1.1 – Budget alloc	ation, exc	cluding sa	lary for in	nfrastructu	re augmenta	ation dur	ing the y	ear	

Budget alloc	ated for infra	astructure augmenta	tion	Bu	dget utilized for i		velopment
		15				10.52	
4.1.2 – Details of	augmentatio	on in infrastructure fa	acilities c	during the	e year		
	Facil	ities			Existing	or Newly Added	
	Campu	ıs Area			1	Existing	
	Class	rooms			1	Existing	
	Labor	atories			1	Existing	
	Semina	r Halls			Ne	wly Added	
Class	srooms wi	th Wi-Fi OR LAN	1		1	Existing	
			<u>Viev</u>	<u>v File</u>			
4.2 – Library as	a Learning	Resource					
4.2.1 – Library is	automated {	Integrated Library M	anagem	ent Syst	em (ILMS)}		
Name of the softwa		Nature of automatio or patially)	on (fully		Version	Year of	automation
SLI	MS	Partiall	У		7		2018
4.2.2 – Library Se	ervices						
Library Service Type		Existing		Newly	Newly Added		tal
Text Books	2707	1350342	1	027	211821	3734	1562163
Reference Books	145	589737		64	81337	209	671074
e-Books	13	191463		0	0	13	191463
Digital Database	Nill	11450	N	ill	5750	Nill	17200
Others(s pecify)	11492	2 20339	3	052	18966	14544	39305
			View	<u>v File</u>			
	AM other M	by teachers such as: DOCs platform NPTE m (LMS) etc					•
Name of the	Teacher	Name of the Mod	dule		n on which modu s developed		aunching e-
Abhijit G	uha	Research Methodology		Ins	titutional I	MS 15/08/	2016
Satyajit	Kar	ICT in Educa	tion	Ins	titutional I	MS 20/09/	2016
Dr. Gouta Bondyopadhy		Philosophica foundation of education, Methodology of Teaching Engli	Ē	Ins	titutional I	MS 15/08/	2016
Dr. Pradi	p Sarkar	Sociological Political	and	Ins	titutional I	MS 15/08/	2016

	Educ Popu Educ Swan and Indi	ndation of cation, ulation cation (H ni Viveka other Pr ian Educa omparativ	POEE), ananda cominent ators -					
Dr. Pradip Kuma Sengupta	Educ Educ ligh kana	oundation cation ar cation in nt of Swa anda,Lang cation	nd n the ami Vive	Instit	utional	LMS 2	0/09/2016	5
Arumay Jana	Educ Educ Phys (HEI On,S Poli	oga and F cation, He cation ar sical Edu PE), Yoga Sociology itics and nomics of cation	ealth nd ication Educati 7,	Instit	utional	LMS 2.	3/08/2016	5
Rathin Kuri	Perf Educ Educ Voca	isual and forming A cation - cation ational cation (W	Arts in 1,Work	Instit	utional	LMS 0	6/09/2016	5
Santanu Biswas	Cour Curr Stuc as a Disc	idance nselling riculum dies,Educ an Indepe ripline,C Counseli	cation endent Guidance	Instit	utional	LMS 1	5/08/2016	5
Dr. Sandip Mond	Educ	eacher cation,Ir	nclusive	Instit	utional	LMS 0	6/09/2016	5
Dr. Madan Mohan Mondal		ethodolog cory	gy of	Instit	utional	LMS 2	3/08/2016	5
			<u>Viev</u>	<u>v File</u>				
4.3 – IT Infrastructure 4.3.1 – Technology Upgra	dation (a	vorall						
	omputer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin 125 g	65	10	4	3	15	28	10	0
Added 7	5	0	1	1	0	0	10	0
Total 132	70	10	5	4	15	28	20	0

4.3.2 – Bandwidth available of internet connection in the Ir	nstitution (Leased line)
20 MBP	PS/ GBPS
4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Virtual Classroom	https://www.rkmsm.org/cms_pages.php?pag

e id=90

# 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
50	46.11	75	73.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a faith and policy in building and expanding its infrastructural facilities continuously, which is one of the index of progress. The College focuses on the upkeep and maintenance of its infrastructure on priority basis, which is one of the indicators of its vision and commitment. The College has instituted a department to oversee the maintenance and utilisation of its physical infrastructure. The department is headed by a monastic member and supported by the voluntary engineers. The college has also a specific policy of such maintenance and required augmentation. Purchase committee also exists for the procurement of academic requirements. The increasing demand to involve the green initiatives while augmenting and maintaining the infrastructure is also taking for consideration in all allied strategic planning. The College has been spending funds on the maintenance of physical infrastructure according to details given below: ? Regular painting of buildings ? Cleaning blockage in drains ? Cleaning of roofs before the of rainy seasons start ? Regular checkup and repairs of electric points/fittings (regular electricians have been appointed to perform this job). ? Regular checkup and servicing of Computers, Fax Machine, Photostat Machine, Printers and Generators etc. ? Greasing of all fans is done every year during summer vacation. ? Regular clearing out of weeds in grass (permanent gardeners are appointed). ? Regular pruning of plants to give a beautiful look. ? Regular maintenance and refilling of Fire-Extinguishers. ? Regular insurance/assurance of building and costly equipment. ? Cleaning and chlorination of water tanks. ? Spray of anti-termite medicine. ? Use of naphthalene balls. ? Replacement of old furniture and so on.

https://www.rkmsm.org/cms\_pages.php?page\_id=136

# **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

# 5.1 – Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill

Financial Su from Other So								
a) Nation	al	Fellow Ec	ASIS, UGC wships, Mass ducation olarships	157	57		2298792	
b)Internati	onal		Nill	Nill			Nill	
			View	/ File				
5.1.2 – Number of c coaching, Language								
Name of the cap enhancement so	-	Date o	fimplemetation	Number of stud enrolled	dents Agencies involved			
NIL			Nill	0			0	
			View	<u>/ File</u>				
5.1.3 – Students be nstitution during the		y guidance	e for competitive ex	aminations and car	eer couns	elling offe	ered by the	
Year	Name sche		Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Numb student have pa the comp	s who ssedin	Number of studentsp placed	
2017	Coa for	ching TET	12	25		6	5	
					4			
2018	Coa for	ching TET	10	12		4	3	
2018		-		<b>12</b> / File		4	3	
5.1.4 – Institutional	for	TET	View sparency, timely re	<u>/ File</u>				
5.1.4 – Institutional	for mechanis ging case	TET om for trans s during t	View sparency, timely re	<u>File</u> dressal of student g	grievances	s, Preven	tion of sexual ays for grievance	
5.1.4 – Institutional narassment and rag	for mechanis ging case	TET om for trans s during t	View sparency, timely re he year	<u>File</u> dressal of student g	grievances	s, Preven	tion of sexual ays for grievance	
5.1.4 – Institutional harassment and rag Total grievan	for mechanis ging case ces receiv	TET om for trans s during t	View sparency, timely re he year	r File edressal of student g	grievances	s, Preven	tion of sexual ays for grievance essal	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog	for mechanis iging case ces receiv 1 gression	TET om for tran s during t ved	View sparency, timely re he year Number of grieva	r File edressal of student g	grievances	s, Preven	tion of sexual ays for grievance essal	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog	for mechanis iging case ces receiv 1 gression	TET m for trans s during t ved cement d	View sparency, timely re he year Number of grieva	r File edressal of student g	grievances	s, Preven nber of da redre	tion of sexual ays for grievance essal	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog	for mechanis ging case ices receiv 1 gression ampus pla	TET m for tran s during t ved cement d mpus per of ents	View sparency, timely re he year Number of grieva	r File edressal of student g	grievances Avg. nur	nber of da redre	tion of sexual ays for grievance essal 4 Number of	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog 5.2.1 – Details of ca Nameof organizations	for mechanis ging case ices receiv 1 gression ampus pla On ca Numb stude partici	TET m for tran s during t ved cement d mpus per of ents	View sparency, timely re he year Number of grieva uring the year	<u>r File</u> edressal of student g ances redressed 1 Nameof organizations	grievances Avg. nur Off car Numb stude particip	nber of da redre	tion of sexual ays for grievance essal 4 Number of	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog 5.2.1 – Details of ca Nameof organizations visited	for mechanis ging case ices receiv 1 gression ampus pla On ca Numb stude partici	TET m for trans s during t ved cement d mpus per of ents pated	View esparency, timely re he year Number of grieva uring the year Number of stduents placed	7 File edressal of student g ances redressed 1 Nameof organizations visited	grievances Avg. nur Off car Numb stude particip	mber of da redre	tion of sexual ays for grievance essal 4 Number of stduents placed	
5.1.4 – Institutional harassment and rag Total grievan 5.2 – Student Prog 5.2.1 – Details of ca Nameof organizations visited	for mechanis ging case ices receiv 1 gression ampus pla On ca Numb stude partici	TET im for trans is during the ved cement du mpus ber of ents pated	View sparency, timely re he year Number of grieva uring the year Number of stduents placed 12 View	7 File edressal of student g ances redressed 1 Nameof organizations visited 4 7 File	grievances Avg. nur Off car Numb stude particip	mber of da redre	tion of sexual ays for grievance essal 4 Number of stduents placed	
5.1.4 – Institutional barassment and rag Total grievan 5.2 – Student Prog 5.2.1 – Details of ca Nameof organizations visited 1	for mechanis ging case ices receiv 1 gression ampus pla On ca Numb stude partici	TET m for trans s during ti ved cement di mpus per of ents pated 20 o higher ents pated per of ents pated	View sparency, timely re he year Number of grieva uring the year Number of stduents placed 12 View	7 File edressal of student g ances redressed 1 Nameof organizations visited 4 7 File	grievances Avg. nur Off car Numb stude particip	mpus er of ents bated 50	tion of sexual ays for grievance essal 4 Number of stduents placed	

	17	M	MEd Education		RKMSM WBUTTEPA,	· .	Research
			<u>View File</u>		-		
	qualifying in stat ET/GATE/GMAT/						
	ltems			Number of	f students sele	ected/ q	ualifying
NET					9		
	SET				10		
	Any Oth	her			10		
			<u>View File</u>				
.2.4 – Sports ar	nd cultural activiti	es / competition	s organised at th	ne institutior	n level during t	the yea	r
F	Activity		Level		Numbe	er of Pa	articipants
	DDWIN ELOCUT: DNTEST	ION	Nill	Nill 130			0
Intra College Football Competition			Nill		120		
Pu	ja Social		Nill		130		
Tal	lent Hunt		Nill		250		
Rabin	dra Jayanti		Nill			10	0
Sara	swati Puja		Nill			22	0
Vidya	arthi Vrata		Nill			30	0
Indep	endence Day		Nill			10	0
Rep	Republic Day		Nill			10	0
Netaji	ls Birth Day		Nill			10	0
			<u>View File</u>				
3 – Student Pa	articipation and	Activities					
	of awards/medals team event shou			sports/cult	ural activities a	at natio	nal/internation
Year	Name of the award/medal	National/ Internaional			for num		Name of the student
Nill	NIL	Nill	Nill	Nil	1 N	IIL	NIL
			<u>View File</u>				

Another unique feature of Sikshanamandira is the 'Siksharthi Samsad', the students' self-government which is a non-political platform constituted from among the resident trainees on the basis of common consensus and it works hand in hand with the college administration and the Teachers Council for the academic, cultural and other overall improvements of the college. The 'Siksharthi Samsad' is comprised of various Sub-committees which go as follows:
Cultural sub-committee - organizing the college Talent Hunt and the Puja Social and other cultural activities.
Magazine Sub-committee- to edit and oversee the publication of the various wall magazines and the college magazine.

Games Sports Sub-committee: to look into the arrangements in the inter college matches, to organize various indoor- games competitions and the annual sports.
 Religious and Cultural Heritage Sub-committee- to organize the Vidyarthi Brata and the Saraswati Puja.
 Reunion Sub-committee - to assist in reunion related activities
 Seminar sub-committee :to organize seminars and colloquia on the various method subjects taught in the college
 Vivekananda Study Circle' - to conduct and oversee the Prasad- bitarana on the occasion of Jagaddhatri Puja. To participate in the various Reliefs works done by the Mission.

#### .....

#### 5.4 – Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

c. Some major activities of the Alumni Association include: a. Organizing blood donation camp b. Organizing Cultural Programmes and classical music presentations c. organising science awareness camps conducted by eminent scientists d. Felicitation of the ex-principals of the college. d. Ten eminent Alumni of the College: 1. Srimat Sw. Shivamayanandaji Maharaj -Trustee and Ex-Assistant secretary, Ramakrishna Math Mission 2. Sw. Sarvapriyananda Maharaj -Ex-Registrar, RKMVU 3. Sw. Tattwasarananda Maharaj- Principal, RKM Sikshanamandira 4. Sri Dibya Gopal Ghatak - Jt. Director, Dept. of School Edn, Govt. of W.B. 5. Prof. Nemai Maiti - HoD, Dept. of Education, Calcutta University 6. Janab Abdul Mannan - Ex- Member West Bengal Legislative Assembly 7. Sri Tara Shankar Ghosh - Ex Headmaster, Belur High School (Recipient of President's Award) 8. Prof. Prajit Palit, HoD, History - Silchar University, Assam. 9. Pramathesh Banerjee - Ex-member of the Parliament of India. 10. Siddhartha Bose - Eminent Sarod player. e. Ramakrishna Mission Sikshanamandira is proud to have as its alumni a collective of more than 10,000 professional educationists, teachers, professors, scientists, civil servants, literary critics, media experts, journalists, political leaders, social activists, technologists, managers and entrepreneurs over the last 55 years and more. This number will continue to grow. The college has established an Executive Committee (EC) under the president ship of the Principal since 2003. Currently, Prof. Satyajit Kar is the secretary and the chief advisor of the Praktani Association. f. The Executive Committee (EC) aims to foster stronger relations between its alumni and others connected with the college. RKMSM recognizes its alumni as important stakeholders in its continuing quest to provide excellent education and research in the field of teacher education. It realizes the enormous benefits that can come from the engagement and support of its alumni who have considerable expertise in many areas and can help identify strategic directions for RKMSM in the 21st century. g. The alumni can provide opportunities for community service, act as goodwill ambassadors for RKMSM, serve as effective interlocutors, provide advice and support to the college, suggest frontline research areas, offer career advice and also provide financial assistance. There can also be academic and technical collaboration in research and projects.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

#### 44132

6

5.4.4 - Meetings/activities organized by Alumni Association :

3

# **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formally the M.C. of Saradapitha, the G.B. of the college, Hostel committee, Teachers' Council, IQAC, BoS, AC, M.Phil. Committee, Ph.D./ Research Committee and informally different sub-committees take note of the functioning of the college. In each meeting, the minutes and actions taken on the minutes of the previous meetings are discussed at length and developmental measures are suggested for overall improvement thereof. Sikshanamandira follows a democratic, rational, team based model of decision making where a high degree of transparency is maintained through and through. Since team based fundamentality is the corner stone of administrative practices in our college, decision making is delegated to the members of different committees at each level of activity. The decision making process is thus a consequence of collective team work and participatory administration. Valid information is available for the management through direct and personal contacts and informal but very much effective feedback mechanism inbuilt in the system by which internal coordination and monitoring are accomplished.

6.1.2 - Does the institution have a Management Information System (MIS)?

#### Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Board of Studies and the Academic Council of the College plans the curricular development in accordance with the local national and global needs. While framing the curriculum due cognisance is taken from different stakeholders such as students, alumni, faculties, employers, external experts, etc.
Teaching and Learning	The college administration and the relevant academic cells of the college sit along with the IQAC and the Academic Council in the beginning of the academic session to plan the teaching learning system to be followed for the ensuing session. Due attention is paid to the feedback received from the learners from the previous session.
Examination and Evaluation	The college has a controller of examinations cell to determine the polices of the assessments. CoE prepares the Annual Calendars of examinations and publishes the results in due time.
Research and Development	The college has a research wing. Specific research policy is also functional. It encourages the faculties to take up different research projects

	and deliver those in a time bound manner.
Library, ICT and Physical Infrastructure / Instrumentation	To maintain the entire physical infrastructure the college has a dedicated department under the leadership of a monastic member and th technical guidance of an authorised engineer.
Human Resource Management	The college administration pays objective attention to its human resource so that the maximum outcome can be derived from each stakeholder for the benefit of every individual an the institution as a whole.
Industry Interaction / Collaboration	The college being a teacher education institute is scheduled to keep contact with school education and college educational institutes which needless to mention, is maintained in a meticulous way.
Admission of Students	Before the beginning of each academ: session, the designated cell of the college sits with the administration and IQAC to formulate the admission policy and calendar. The entire polic is transparent and digitised to the maximum possible extent.

6.2.2 – Implementation of e-governance in	areas of operations:

E-governace area	Details
Planning and Development	The college follows e-methods such as sending email or electronic messages to the faculties and other staff members for dissemination of information .
Administration	The college is linked with the state government web and digital system for the general administrative steps to be adopted time to time. However, for running the internal administration it follows the same method as mentioned above.The college is linked with the state government web and digital system for the general administrative steps to be adopted time to time. However, for running the internal administration it follows the same method as mentioned above.
Finance and Accounts	The College follows Tally-ERP software to maintain its financial accounts.
Student Admission and Support	A dedicated online system is prevalent for student admission and support.
Examination	CoE maintains a dedicated ERP for its

all operations related to examinations.

# 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support		
Nill	NIL	NIL	NIL	0		
<u>View File</u>						

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)		
Nill	NIL	NIL	Nill	Nill	Nill	Nill		
	View File							

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Teacher's Educators (Refresher Course)	2	24/10/2017	14/11/2017	21

### View File

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-teaching			
Permanent Full Time		Permanent	Full Time		
11	8	16	3		

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

### 6.4 – Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The Accounts of the College is regularly audited by the Internal Auditor as well as by the External one. Accounts of the College is audited in every 3 months by the Internal Auditor and the College authority follows the Internal Auditor's Report in proper way and acts as per their advice if any. The Accounts of the College is audited at the end of every financial year by an External Auditor appointed by the Government of West Bengal as this College is a Government sponsored one. Apart from that, the Ramakrishna Mission authority also gets the accounts of the College audited by an External Auditor appointed by the Mission authority. We have not yet received any adverse report either from the Internal or from the External Auditor.

6.4.2 – Funds / Grar year(not covered in C		nanagem	ent, non-g	overnment l	bodies,	individuals, phila	hthropies during the
Name of the no funding agencie		Fund	s/ Grnats	received in I	Rs.	Ρι	rpose
N	IL			0			NIL
			<u>Viev</u>	<u>v File</u>			
6.4.3 – Total corpus	fund generated						
			(	)			
6.5 – Internal Quali	ty Assurance Sy	/stem					
6.5.1 – Whether Aca	demic and Admini	istrative A	udit (AAA	) has been o	done?		
Audit Type		Exterr	nal			Intern	al
	Yes/No		Age	ency		Yes/No	Authority
Academic	No		N	ill		No	Nill
Administrativ	e No		N	ill		No	Nill
6.5.2 – Activities and support from the Parent – Teacher Association (at least three)							
			N	ĽL			
6.5.3 – Developmen	t programmes for s	support st	aff (at lea	st three)			
1. Health So	cheme 2. Prov	ident f	und and lite		у3.	Financial Li	teracy 4. IT
6.5.4 – Post Accredi	tation initiative(s) (	(mention a	at least thi	ree)			
1. Addition of	of 1 floor in			nanges in tructure		iculum 3. Au	gmentation in
6.5.5 – Internal Qual	ity Assurance Sys	tem Deta	ls				
a) Submiss	ion of Data for AIS	SHE porta	I			Yes	
b)F	Participation in NIR	RF			No		
	c)ISO certification				No		
d)NBA or any other quality audit					No		
6.5.6 – Number of Q	uality Initiatives ur	ndertaken	during the	e year			
Year	Year         Name of quality initiative by IQAC         Date of conducting IQAC         Duration From         Duration To         Number of participants						
2017	Intra Inst itutional faculty meeting for quality improvement in teaching learning	27/0	7/2017	03/08/	2017	04/08/201	7 14

						- i	
2017	State Level Seminar: Counselling - Its different dimensions	27/07/2017	Nil	1	Nill	50	
	perspectives						
2017	10 Day Long Sanskrit Workshop: Vy avahara- Adhyaya of Y ajnavalkyasm riti	27/07/2017	09/09/2017		18/09/201	7 40	
		View	<u>/ File</u>				
			BEST PR		CES		
CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES							
7.1 – Institutional Values and Social Responsibilities							
7.1.1 – Gender Equ year)	ity (Number of gene	der equity promotio	n programm	ies orga	inized by the ins	titution during the	
Title of the programme	Period fro	m Perio	d To		Number of Participants		
					emale	Male	
NIL	NIL Nill		i11		0 0		
7.1.2 – Environment	Alternate Ene	erav init	iatives such as:				
		irement of the Univ				0.000	
Introducing Introducing v 4. Orienting	Environment a arious Work Ed through a res		related ed progra and sens ting Envi	matte ammes itizin ironme	ers in the c and garden ng the impor	urriculum. 3. Ing activities. Ctance of plain	
7.1.3 – Differently a	bled (Divyangjan) f	riendliness					
Item fa	cilities	Yes	/No		Number of beneficiaries		
Physical	Physical facilities		es.			2	
Provision for lift		Y	es			2	
Ramp/Rails		У	Yes		2		
Braille Software/facilities		У	Yes		2		
Rest Rooms		Y	es			9	
Scribes for examination		Y	les			4	
Scribes for examination Special skill development for differently abled students			No			0	
developm different	ent for ly abled						

facility								
′.1.4 – Inclusi	on and Situated	dness						
Year	Number of initiatives to address locational advantages and disadva ntages	Number initiative taken to engage v and contribute local commun	es o vith e to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	1		05/09/2 017	1	Swachh Bharat Abhiyan	Cleanli ness	290
				<u>Viev</u>	<u>v File</u>			
′.1.5 – Humar	n Values and P	rofessiona	al Ethics	s Code of co	onduct (handbo	ooks) for vario	us stakeholder	S
Title		C		Date of p	f publication		Follow up(max 100 words)	
NIL			Ni		i11		NIL	
′.1.6 – Activiti	es conducted f	or promoti	on of u	niversal Val	ues and Ethics			
Activity		Duration			Durati		Number of participants	
NIL		N				il	Nil	
	ves taken by the				<u>v File</u>			
<b>.2 – Best Pra</b> 7.2.1 – Descril					rbon 5. Ins	tallation	of Solar	
Objecti have progres want to initiativ various	st Institut ves of the a not chang sive stance see in eve ves in Rama endeavors hsures that	Practic ed your e of hum ry sphe krishna to rais	ce: "Y self" nan be re of Miss se awa	You can r opined eings. So our lif ion Siks areness a	never have by Nelson 1 o, change i e. Therefor hanamandira	an impact Mandela re s the quir re, the in a reflects	on society verberates ntessence w culcation that chan	y if you the which we of green ge in our

Curricular and Co-Curricular Activities: Under the curricular dimension, we assign our students different projects on environmental issues to zero in on the flora and fauna, biodiversity indexing and species richness. Students are encouraged to take these projects with sufficient zeal. Under the co-curricular activities, organization of different seminars and workshops, observance of earth day, ocean day and water day are conducted every year. This has helped us spread awareness among our different stakeholders. Some of the pictures of observing different days have been added below to ensure that we really comply with our stated green initiatives. River Day: Environment Day: Earth Day: On-Campus Initiatives: We at Sikshanamandira keep abreast of many on-campus initiatives. This like the curricular and co-curricular activities also bears testimony to our endeavor to retain our campus verdant. Some of them are enumerated below. We have been maintaining a very rich and diversified built-in green area within the confines of our campus. Regarding waste management, we have such a system that we can easily segregate the solid waste of biodegradable at the first level. For handling liquid waste management, we have an interconnected drainage system within our campus. This drainage system is properly manhandled by our staff in order to prevent it from having unnecessary blockages or accumulation of stinking water. We have also been perpetuating our practice of recycling the biodegradable items. For this, we have soak-pits where we throw vegetable ends, cow-dung, leaf litter and kitchen waste. Although Sikshanamandira is situated very close to the river Ganga, we have also constructed blocks for rainwater harvesting. This is purposefully done for gardening. The utilization of renewable sources of energy is evident in maintaining rooftop solar panels in our hostel, which cuts short our excessive consumption of electricity. These solar panels are used for providing hostellers with hot water throughout the year. We at Sikshanamandira maintain a herbarium where many medicinal plants have been planted. To reduce the consumption of electricity in our campus, we have switched to LED bulbs and LED tube lights. To preserve the quality of soil in our campus, we prioritize the use of manure and biofertilizers over chemical fertilizers. This in the long run ensures a sustainable development. Thus, with the help of the aforesaid oncampus initiatives, it is still possible for us to hold a miniature form of forestation amidst urbanization. That, too, succinctly paints our campus green. Extension Activities: Among the extension activities, we hold our arrangements for sapling distribution in collaboration with Howrah Joutha Parivesh Mancha and some organizations of North 24 parganas every year. Besides, awareness camps are also organized to increase sentience among the common men to embrace the axiomatic truth- 'one tree, one life'. To contribute to the essence of sustainable development, we also organize awareness camps for sewage workers. Through holding these camps, we attempt to instill in them a sense of maintaining proper health and hygiene. Both the intrinsic and extrinsic hygiene are inevitable to maintain equilibrium in our nature. In addition to these, we have also been maintaining a kitchen garden in our campus. The produced vegetables are basically used for catering to the needs of our daily use in cooking for the dwellers of our hostel. One captivating quality that Sikshanamandira possesses is its ceaseless services to the different avian species. To metamorphose our abstract relation into a concrete one with the avian world, we cultivate sunflowers whose yellowish presence in summer enthralls the attention of different types of birds. We receive their footfalls in legions. We also provide water and shelter to the thirsty animals during summer in order to protect them from the scorching sun rays. Evidence of Success: It is true that a good habit is always hard to perpetuate. But once exercised properly, it retains its existence forever. With these initiatives, we have been successful in conveying our message to our surrounding areas that retaining greeneries is our responsibility. In the long run, ideas only live. Therefore, many small agencies looking after environmental concerns have adopted our green initiative policies to ameliorate the present condition of

greenless urbanization infested with narrow motives. Problems Encountered and Resources Required: While we work on environmental issues at the larger level, we face unresponsive behavior of many as if they did not belong to our world. Many found these issues disparaging. To convince others of these seminal issues is definitely a herculean task for us. In order to work on these issues at the larger level, we need financial aid to augment our endeavors. 1. Title of the Practice: Robust Infrastructure 2. Objective of the Practice: The term 'infrastructure' itself connotes the meaning of a pedestal onto which the entire system is contingent. In terms of academics, we come to mean by the word 'infrastructure' both the physical and digital components of an institute. Therefore, outwardly the infrastructural setup of an institution serves many purposes of our student teachers. However, to provide our stakeholders with the best quality of infrastructure, we are dedicated to keeping it robust. 3. The Context: In the age of unprecedented technological progress, keeping an updated infrastructure is a challenge to any academic institution. Since the ambience of an environment affects our cognition, practice and attitude, we at Sikshanamandira are committed to upholding the state-of-the-art infrastructure before our student teachers. If we break the word 'Sikshanamandira', we find that two morphemes come out - 'sikshan' and 'mandira'. Therefore, learningteaching takes place in a temple (mandira). We have ascribed the status of a temple to our college where learning and teaching are worshiped. In this particular context driven by the ideologies of Swami Vivekananda, we at Sikshanamandira aspire to facilitate learning and teaching within a robust infrastructure. 4. The Practice: To delineate our infrastructure in concrete terms, we split it into two parts. They are physical and digital. Under these two dimensions, further elaboration of each is discussed below. Physical Infrastructure: •We have ICT enabled classrooms in Sikshanamandira. Each room has a computer, speaker, mike and overhead projectors. • In our college, all method subjects have separate resource rooms which are rich in nature. • We have a state-of-the-art language laboratory with many modern apparatuses. • We have a resourceful psychology lab. • Sikshanamandira possesses a computer lab which currently has 250 computers. This lab is used for holding different government competitive exams in CBT mode. • We have a computer kiosk which serves the needs of our student teachers 24×7 hours. • We have a common library on the first floor and J.J.Goodwin research library on the third floor. • Our general library is RFID enabled. It also has an auto issue return system. • We at Sikshanamandira provide our research scholars with well furnished rooms. Besides, all these rooms have high speed internet enabled computers. • We have an exquisite conference room with the latest technological gizmos. • Our Nivedita Conference room serves the purpose of holding different international and national seminars, workshops. • We have separate cubicles for our faculty members with personal computers and high-speed internet. • Since our educational system is residential, we have a hostel for our student teachers within the close precinct of our college. • We have a gymnasium with updated machines. • We have an airconditioned study zone adjacent to our general library on the first floor. • We have a virtual classroom which is rapidly utilized for imparting teacher education in order to reflect the objectives embedded in NMEICT.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://rkmsm.org/uploads/ckeditor\_files/file/Best%20Practices/Institutional%20 best%20practices.pdf

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The guiding principle of our College is the ideal of education as enunciated by Swami Vivekananda, the inspirational and dynamic disciple of Sri Ramakrishna, with its emphasis on `man-making and character-building assimilation of ideas' and 'the manifestation of the perfection already in man'. Swamiji envisioned a residential system of education where teachers and trainees would meet on a common platform of shared ethos and where education would be a joyous activity no less than a potent instrument of inner transformation. If we are to point out the distinctive features of our College, we would certainly stress its completely residential character, its tranquil and soothing environs, the sustained level of its excellence in academic as well as extra- academic activities, the highly pleasing work culture prevailing here, and above all, the practical application of the idea of education as set forth by Swami Vivekananda. Furthermore, the infrastructure for co-curricular activities like cultural meets and competitions and games and sports - that we have access to is adequate and ideal by any standards and we put it to optimal use. The institution is looked after by monks from all perspectives. The quality of strict integrity of their character being inculcated and maintained for long, transforms the community life in hostel to the sacred student life of celibacy and sincerity - with daily spiritual activities being morning and evening prayer, spiritual classes and group meditation academic engagement becomes a way to imbibe the underlying spirit of purity of the monastics administrative relationship becomes a source of rejuvenation to the staff. This holistic vibe of dynamism fuelled by selflessness makes Education - the professional embarkation - to take a living form by bringing out the dormant spirit of freedom and guilelessness from the very character of the individual human soul. This institution started in 1958 with the vision to train a group of budding teachers in the same mould as that of Swami Vivekananda. Accordingly the ancient residential teacher-student relationship has been infused in the very working of the institution. With Swami Vivekananda's ideas on education forming major parts of both B.Ed. and M.Ed. curriculum with a vast soothing greenery adorning the campus with a rigorous daily routine from morning prayer to regular classes to physical activities to evening prayer to group meditation to spiritual discussions to night study with frequent cultural activities with ample opportunities to engage in selfless social services such as - relief activities, green initiatives, cleanliness drives, blood donation camps, free health camps with cutting-edge modern technology and very qualified, caring and efficient teachers with a research and experimentation oriented outlook towards teaching and curricular revision - all to look after the holistic growth of the students from professional, spiritual, physical, mental and emotional perspectives, this institution has been working tirelessly to imbibe the excerpt of Education in their very spirit - Education as a tool for mass upliftment and individual betterment through selflessness - just as brought forth by Swami Vivekananda

Provide the weblink of the institution

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### 8. Future Plans of Actions for Next Academic Year

1. Conducting Extension activities reliant upon the situatedness and requirement of the locality. 2. Upgrading and Updating the syllabus in accordance with the local and regional needs. 3. Up gradation of the civil infrastructure 4. Offering increased support facilities for the students 5. Opening up the scope of the getting the psychological counselling within the institutional framework 6. Increased endeavour for the placement of the pass out students 7. Attempt to arrange for the enhancement of integrated capability of the learners.